

MINUTES OF THE REGULAR CITY COUNCIL MEETING

September 14, 2015

MEMBERS PRESENT: Mayor Pro tem Sherrie Williams
Councilwoman Lori Shierry
Councilmen Keith Dyer and Tim Sheppard

MEMBERS ABSENT: Mayor Ray Schultz
Councilwoman Stephanie Wooten

PERSONNEL: Jerry Flemming, City Manager
David Sherrill, Public Works Director
Robert Johnson, Chief of Police
Robbie Matthews, Parks and Recreation Director
David Owen, Economic Development Director
Andy Payne, Fire Chief
David Mauldwin, Police Officer
Victoria Kamp, Reserve Police Officer
Amie Schultz, Library Director
Becky Ferguson, Director of Finance
Charles Dudley, Code Enforcement Officer
Janice Newman, City Secretary

VISITORS: Dolores Hamilton
Rita Beeman
William Kamp
April Scholl
Beatrice Flemming
Ian McMurtrie
Kathy Kamp
Ralph Klinkerman
Chad Wilson

AGENDA ITEM NO. 1: Call to Order.

The Mayor Pro tem called the meeting to order at 7:00 p.m.

AGENDA ITEM NO. 2: Invocation.

The Chief of Police gave the invocation.

AGENDA ITEM NO. 3: Recognition of Special Guest(s)/Action(s).

The Mayor Pro tem recognized four employees in the Water and Sewer Maintenance Department for their help battling the grass fire last week. Those employees are James Horn, Mike McCarty, Trevor Bryant and Louis Booth.

AGENDA ITEM NO. 4: Citizens' Input.

No individuals registered to participate in the Citizens' Input.

AGENDA ITEM NO. 5: General Consent:

- A. Acceptance and Approval of the Minutes of the Regular City Council Meeting of August 24, 2015.
- B. Acceptance and Approval of the Minutes of the Regular Community Development Corporation's Board of Directors' Meeting of August 25, 2015.
- C. Acceptance and Approval of the Minutes of the Regular Economic Development Corporation's Board of Directors' Meeting of September 1, 2015.

- D. Approve the Request From the Iowa Park Chamber of Commerce to Close a Portion of North Wall Street and East and West Cash Street to Through Traffic on Saturday, September 19, 2015 for the Annual Whoop-T-Do Celebration and to Allow the Chamber to Utilize City-Owned Porta-Toilets, Porta-Coolers, Generators, Barricades and Solid Waste Containers for Said Event.

Motion was made by Councilman Dyer and seconded by Councilman Sheppard accepting and approving the general consent agenda as presented. Motion carried with three ayes. (Unanimous)

AGENDA ITEM NO. 6: Oath of Office.

- A. Swear in Reserve Patrol Officer Victoria Kamp.

The City Secretary swore in Reserve Patrol Officer Victoria Kamp.

AGENDA ITEM NO. 7: Pubic Hearing.

- A. A Public Hearing to Determine Whether the 1991 Buick 4-Door Sedan, Bearing Texas Tag Number CP2-G225 and Also Identified by Vehicle Identification Number 1G4AH54N0M6428858, Being Located on Private Property at 106 West Magnolia, Should be Abated in Accordance With the Junked Vehicle Regulations Outlined in Section 8.06 of the City's Code of Ordinances.

The public hearing opened at 7:05 p.m. Mr. Charles Dudley, Code Enforcement Officer, stated he had been in contact with the owner of the vehicle, Ms. Judith Krebs, and she plans to have the vehicle removed in approximately two weeks. The public hearing closed at 7:06 p.m.

- (i) Action as a Result of Public Hearing.

Motion was made by Councilwoman Shierry and seconded by Councilman Sheppard approving and adopting Resolution Number 15-28, ordering the abatement, removal and/or destruction of the 1991 Buick 4-door sedan, bearing Texas tag number CP2-G225, and also identified by Vehicle Identification Number 1G4AH54N0M6428858, being located upon on private property at 106 West Magnolia, within forty-five (45) days from adoption of this resolution. Motion carried with three ayes. (Unanimous)

AGENDA ITEM NO. 8: Bid Action.

- A. Receive, Review and Consider Proposals Received for the Lease of City Property on Wigley Road and Authorize the City Manager to Enter Into a Lease Agreement with the Highest and Most Responsive Bidder.

Two bids were received as follows:

<u>Name of Bidder</u>	<u>Amount of Proposal</u>
Clint Witherspoon	\$1,600.00 per year
Ralph Klinkerman	\$1,012.00 per year

The City Manager stated this will be a five (5) year lease for grazing rights to the former Wigley Property and will be begin October 1, 2015. Councilman Dyer asked that hunting on the property be addressed with the leasee. Motion was made by Councilman Dyer and seconded by Councilwoman Shierry accepting the high bid of \$1,600.00 per year with Clint Witherspoon and authorizing the City Manager to enter into a lease agreement with the condition of no hunting allowed on City property on Wigley Road. Motion carried with three ayes. (Unanimous)

- B. Receive, Review and Consider Proposals Received for the Demolition of the City-Owned Warehouse Building Located at

400 East Highway Street and Authorize the City Manager to Execute an Agreement With the Lowest and Most Responsive Bidder.

Three bids were received as follows:

<u>Name of Bidder</u>	<u>Amount of Proposal</u>
Wilson Contracting	\$117,900.00
AOC Environmental	\$135,370.00
Dale Kingcade	\$185,000.00

It was noted Wilson Contracting offered credits for undesired work and therefore total bid to demolish the building only was \$36,400.00. Motion was made by Councilwoman Shierry and seconded by Councilman Dyer accepting the lowest proposal of \$36,400.00 from Wilson Contracting and authorizing the City Manager to execute an agreement for the demolition of the City-owned warehouse building located at 400 East Highway. Motion carried with three ayes. (Unanimous)

AGENDA ITEM NO. 9: Ordinance.

- A. An Ordinance of the City of Iowa Park, Texas Amending the Code of Ordinances at Section 1.03.031(a) Changing the Date and Time for the Regular Meetings of the City Council.

It was announced the Mayor has classes on Monday, Wednesday and Friday from 6:00 to 10:00 p.m. and will be unable to attend City Council meetings on Monday's at 7:00 p.m. The City Charter requires at least one regular meeting each month and the Code of Ordinances states the regular meetings shall be held on the second and fourth Mondays of each month at 7:00 p.m. The City Manager sent out a survey to the Council to see if other days and times would be convenient. The top choice was Mondays at 4:00 p.m. and next was Tuesdays at 7:00 p.m. However, Councilman Sheppard has changed jobs and works until 4:00 p.m. Councilwoman Wooten had indicated with her job she cannot guarantee any time. There was no action taken.

AGENDA ITEM NO. 10: Resolution.

- A. A Resolution of the City Council of the City of Iowa Park, Texas Adopting the Operations Budget for the General Fund for Fiscal Year 2015/2016.

It was noted the General Fund budget is based on a \$0.76 per \$100.00 tax rate. Motion was made by Councilwoman Shierry and seconded by Councilman Dyer approving and adopting Resolution Number 15-29 to approve the proposed three million, six hundred-seventeen thousand, eight hundred twenty dollars (\$3,617,820.00) General Fund Operating Budget for fiscal year 2015-2016. This budget will raise more revenue than the previous budget by an amount of \$25,000.00 which is a 1.015 percent increase from the current budget. The property tax revenue to be raised from new property added to the tax roll is \$6,967.79. Motion carried with three ayes. (Unanimous)

- B. A Resolution of the City Council of the City of Iowa Park, Texas Establishing an Ad Valorem Tax Rate for the Year 2015 on All Property Situated Within the City Limits of Iowa Park on January 1, 2015.

Motion was made by Councilman Dyer and seconded by Councilman Sheppard approving and adopting Resolution Number 15-30 to approve a property tax increase of 1.015 percent with a property tax rate of seventy-six cents per one hundred dollars of property evaluation with a maintenance and operations rate of seventy-six cents and a debt service rate of zero cents per one-hundred dollars of property evaluation. Motion carried with three ayes. (Unanimous)

- C. A Resolution of the City Council of the City of Iowa Park, Texas Adopting the Operations Budget for the Water and Sewer Fund for Fiscal Year 2015/2016.

Motion was made by Councilman Sheppard and seconded by Councilwoman Shierry approving and adopting Resolution Number 15-31 approving the proposed four million, one hundred-three thousand, seven hundred fifty dollars (\$4,103,750.00) Utility Fund Operating Budget for fiscal year 2015-2016. Motion carried with three ayes. (Unanimous)

D. A Resolution of the City Council of the City of Iowa Park, Texas Approving a Leave of Absence for the Mayor Beginning on August 24, 2015 Through October 19, 2015.

It was noted the Mayor has been performing other duties of the Mayor including meetings with Sheppard Air Force Base and TML, but is unable to conduct regular Council meetings for the next few weeks. Motion was made by Councilman Sheppard and seconded by Councilman Dyer approving and adopting Resolution Number 15-32 approving a leave of absence for the Mayor beginning on August 24, 2015 through October 19, 2015. Motion carried with three ayes. (Unanimous)

E. A Resolution of the City Council of the City of Iowa Park, Texas Accepting and Adopting the Iowa Park Economic Development Corporation's Operating Budget for Fiscal Year 2015/2016.

The Economic Development Corporation's budget reflects revenues and expenditures of \$230,500.00. Motion was made by Councilman Sheppard and seconded by Councilwoman Shierry approving and adopting Resolution Number 15-33 accepting and adopting the Iowa Park Economic Development Corporation's operating budget for fiscal year 2015/2016. Motion carried with three ayes. (Unanimous)

F. A Resolution of the City Council of the City of Iowa Park, Texas Accepting and Adopting the Iowa Park Community Development Corporation's Operating Budget for Fiscal Year 2015/2016.

The Community Development Corporation's budget reflects revenues and expenditures of \$200,400.00. Motion was made by Councilwoman Shierry and seconded by Councilman Dyer approving and adopting Resolution Number 15-34 accepting and adopting the Iowa Park Community Development Corporation's operating budget for fiscal year 2016/2016. Motion carried with three ayes. (Unanimous)

G. A Resolution of the City Council of the City of Iowa Park, Texas Authorizing a Change Order for the Wastewater Treatment Plant Effluent Reuse Conveyance Facilities for Modifications at Gas Main Crossing and to Add a Remote Interface in the Pump Station.

This change order allows to furnish and install fifty linear feet of steel casing and concrete cap for a ten inch carrier pipe as required by Atmos Gas at a cost of \$5,600.00 and to furnish and install a remote interface inside the effluent pump station to allow staff to monitor/control the operation of the effluent filter unit utilizing the effluent filter maintenance structure ladder system at a cost of \$9,828.00. Total cost for this change order is \$15,428.00. Motion was made by Councilman Dyer and seconded by Councilman Sheppard approving and adopting Resolution Number 15-35 authorizing a change order for the Wastewater Treatment Plant Effluent Reuse Conveyance Facilities for modifications at gas main crossing and to add a remote interface in the pump station. Motion carried with three ayes. (Unanimous)

H. A Resolution of the City Council of the City of Iowa Park, Texas Accepting the Water Line Improvements to Serve Dollar General Project and Authorizing Final Payment.

This resolution allows for the final payment and the transfer of \$37,500.00 to the Economic Development Infrastructure Fund. Motion was made by Councilman Sheppard and seconded by Councilwoman Shierry approving and adopting Resolution Number 15-36 accepting the Water

Line to Serve Dollar General Project and authorizing final payment. Motion carried with three ayes. (Unanimous)

AGENDA ITEM NO. 11: City Manager's Report.

A. Discuss and Consider the City Manager to Obtain Cost Estimates and Funding Proposals for an Animal Reclaim Center.

The City Manager explained the Community Development Corporation has expressed interest in funding a new animal reclaim center. Staff is willing to proceed with locating potential sites, conceptual plans, cost estimates and loan proposals for the project and needs Council approval to proceed. Motion was made by Councilman Sheppard and seconded by Councilman Dyer authorizing the City Manager to obtain cost estimates and funding proposals for an animal reclaim center. Motion carried with three ayes. (Unanimous)

The meeting adjourned at 7:52 p.m.

PASSED, APPROVED AND ADOPTED this 28th day of September, 2015.

Mayor Ray Schultz

ATTEST:

City Secretary Janice Newman