

MINUTES OF THE REGULAR CITY COUNCIL MEETING

November 11, 2019

MEMBERS PRESENT: Mayor Ray Schultz  
Mayor Pro tem Sherrie Williams  
Councilwomen Kelly Ewing and Lori Shierry  
Councilmen Andy Payne and Brad Wynn

MEMBERS ABSENT: None

PERSONNEL: Jerry Flemming, City Manager  
David Sherrill, Public Works Director  
Steve Davis, Chief of Police  
Jason Griffin, Parks and Recreation Director  
David Owen, Economic Development Director  
Lewis Skinner, Fire Chief  
Greg Polly, Code Enforcement Officer  
Amie Schultz, Library Director  
Becky Ferguson, Director of Finance  
Sherry Fowler, Police Sergeant  
Janice Newman, City Secretary

VISITORS: Michael Baker

AGENDA ITEM NO. 1: Call to Order.

The Mayor called the meeting to order at 7:00 p.m.

AGENDA ITEM NO. 2: Invocation.

The City Manager gave the invocation.

AGENDA ITEM NO. 3: Recognition of Special Guest(s)/Action(s).

There were no recognitions at this time.

AGENDA ITEM NO. 4: Citizens' Input.

No individuals registered to participate in the citizens' input.

AGENDA ITEM NO. 5: General Consent.

A. Acceptance and Approval of the Minutes of the Regular City Council Meeting of October 28, 2019.

Motion was made by Councilwoman Williams and seconded by Councilman Payne accepting and approving the general consent agenda as presented. Motion carried with five ayes. (Unanimous)

AGENDA ITEM NO. 6: Appointment.

- A. Discuss and Consider Appointments to the City's Boards and Commissions.

The City Manager stated staff has advertised for applications for two of the City's advisory boards. One application was received from Nathan Gilbert for the vacancy on the Economic Development Board. Motion was made by Councilwoman Williams and seconded by Councilwoman Ewing appointing Nathan Gilbert to the Iowa Park Economic Development Corporation's Board of Directors'. Motion carried with five ayes. (Unanimous)

AGENDA ITEM NO. 7: Ordinance.

- A. An Ordinance of the City of Iowa Park, Texas Accepting and Approving the Replat of Lots 3-B1, 3-B2 and 3-B3, Block 22-A of the First Addition to the City of Iowa Park, Wichita County, Texas.

This property is under contract with Taco Bell Corporation. This replat will subdivide the 2.14 acre lot into three commercial lots. The Planning and Zoning Commission met earlier and recommends Council approval. Motion was made by Councilman Payne and seconded by Councilwoman Shierry approving and adopting Ordinance Number 1279 accepting and approving the replat of Lots 3-B1, 3-B2 and 3-B3, Block 22-A of the First Addition to the City of Iowa Park, Wichita County, Texas. Motion carried with five ayes. (Unanimous)

- B. An Ordinance of the City of Iowa Park, Texas Amending the Code of Ordinances at Article 8.06 Updating the City's Junk Vehicles Ordinance to Allow the Iowa Park Municipal Court Jurisdiction Over Junk Vehicles.

The City Manager explained that in Chapter 683 of the Texas Transportation Code, municipalities are authorized to adopt procedures for the abatement of junk vehicles. One of the procedures is to allow Municipal Court to have jurisdiction. Motion was made by Councilman Payne and seconded by Councilwoman Williams approving and adopting Ordinance Number 1280 amending the Code of Ordinances at Article 8.06 updating the City's junk vehicles ordinance to allow the Iowa Park Municipal Court jurisdiction over junk vehicles. Motion carried with five ayes. (Unanimous)

AGENDA ITEM NO. 8: City Manager's Report.

- A. Discuss and Consider a Proposal From Halff & Associates for Additional Services in the Amount of \$12,000.00 for Programming of Public Safety Facilities.

The City Manager reminded Council they had previously approved \$40,000.00 for Phase 1 Programming of Public Safety Facilities, which included site investigations and interviews with the engineer, a needs assessment study with space programming, an estimate of probable construction cost and conceptual plans. The plan was for a combined police and fire facility to be located at City Hall Park. Halff & Associates has provided the proposed concept and it was presented to the Public Safety Facilities Committee. The Committee had concerns of space availability for future expansion and requested consideration of separate sites for the police and fire facilities with the Fire Department staying in City Hall Park and the Police Department moving to the City owned former Barbour property located at North Victoria and East Highway. The fee for the additional work will be \$12,000.00. Motion was made by Councilwoman Williams and seconded by Councilman Wynn approving the proposal from Halff & Associates for additional services in the amount of \$12,000.00 for programming of the public safety facilities. Motion carried with five ayes. (Unanimous)

B. Receive a Report From the Public Works Director Concerning the Streets Maintenance Program.

The Public Works Director briefed the Council on the recently completed street maintenance program. The Street Department faced several hurdles, including equipment breaking down, contractor equipment breaking down, weather and then the asphalt manufacturer put the City on hold while they made asphalt for their other contracts and obligations. In spite of this, his department completed nineteen of the twenty-five slurry blocks and five of the six concrete streets.

C. Discuss and Consider Accepting Credit/Debit Payments at City Hall and on the City's Website.

The City Manager explained currently at City Hall, only cash, checks or money orders are accepted for payment of services and fees. Customers who want to pay by credit/debit cards must go to the City's website and they are charged a 4.15% user fee. Staff is proposing going through its software company, Tyler Technologies, Inc. and OpenEdge which is the merchant portal. If the City were to absorb the credit/debit card fees, it would be a flat fee of 2.85%. If the City chooses to pass the costs to the customer, it will be a 3% user fee. Motion was made by Councilwoman Williams and seconded by Councilwoman Ewing authorizing the City to accept credit/debit payments at City Hall and on the City's website and passing the cost of processing of 3% to the customers. Motion carried with five ayes. (Unanimous)

The meeting adjourned at 7:50 p.m.

PASSED, APPROVED AND ADOPTED this 9<sup>th</sup> day of December, 2019.

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Mayor Ray Schultz

ATTEST:

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City Secretary Janice Newman