

MINUTES OF THE REGULAR CITY COUNCIL MEETING

December 9, 2019

MEMBERS PRESENT: Mayor Ray Schultz  
Mayor Pro tem Sherrie Williams  
Councilwoman Lori Shierry  
Councilmen Andy Payne and Brad Wynn

MEMBERS ABSENT: Councilwoman Kelly Ewing

PERSONNEL: Jerry Flemming, City Manager  
David Sherrill, Public Works Director  
Steve Davis, Chief of Police  
Jason Griffin, Parks and Recreation Director  
David Owen, Economic Development Director  
Lewis Skinner, Fire Chief  
Greg Polly, Code Enforcement Officer  
Amie Schultz, Library Director  
Sherry Fowler, Police Sergeant  
Janice Newman, City Secretary

VISITORS: Julie Childers Richard Childers  
Randy Catlin

AGENDA ITEM NO. 1: Call to Order.

The Mayor called the meeting to order at 7:00 p.m.

AGENDA ITEM NO. 2: Invocation.

The Mayor gave the invocation.

AGENDA ITEM NO. 3: Recognition of Special Guest(s)/Action(s).

There were no recognitions at this time.

AGENDA ITEM NO. 4: Citizens' Input.

No individuals registered to participate in the citizens' input.

AGENDA ITEM NO. 5: General Consent.

A. Acceptance and Approval of the Minutes of the Regular City Council Meeting of November 11, 2019.

B. Acceptance and Approval of the Minutes of the Planning and Zoning Commission Meeting of November 11, 2019.

Motion was made by Councilwoman Williams and seconded by Councilman Payne accepting and approving the general consent agenda as presented. Motion carried with four ayes. (Unanimous)

AGENDA ITEM NO. 6: Public Appearance.

A. A Public Appearance by Mr. Randy Catlin, Chairman of the Iowa Park Public Safety Facilities Committee to Present a Report on the Status of the Committee's Work.

Mr. Randy Catlin briefed the Council on the work the Public Safety Facilities Committee has done. The original design the committee came up with consisted of two separate locations for the Police and Fire Department. The Fire Department would stay in the original location while the Police Department would move to the corner of North Victoria and East Highway. The estimated cost for this came in at ten million dollars. The committee knows this cost is too high and they are trying to come up with a plan that would take care of the needs of both departments. The figure they are trying to work with is two million dollars which would raise the property tax rate five cents per one hundred dollar valuation. The Fire Chief stated he is looking into an Emergency Service District which if approved would tax property owners outside the City limits for fire protection and emergency medical services. The Fire Chief pointed out that the Iowa Park Volunteer Fire Department covers one hundred and three square miles.

(i) Action as a Result of Public Appearance.

There was no action taken.

B. A Public Appearance by Ms. Julie Childers Requesting an Additional Water Services Outside the City Limits Located at 805 SE Access Road.

Ms. Childers asked the Council for a second water meter to serve her outbuildings. In the past there was a second meter but it has been removed. Staff suggested to Ms. Childers that her current meter that services her home might be adequate to also service the outbuildings on her property. She stated should would look into extending her water line to the outbuildings.

(i) Action as a Result of Public Appearance.

There was no action taken.

AGENDA ITEM NO. 7: Public Hearing.

A. A Public Hearing to Determine Whether the Single Family Residential Structure Located at 311 West Pecan, Also Known as N ½ Lot 6, Block 142 of the Original Townsite to the City of

Iowa Park, Wichita County, Texas Should be Declared a “*Substandard Structure*” as That Term is Defined in Section 3.02.001 of the Code of Ordinances and Whether Said Structure Should be Abated Accordingly.

The public hearing opened at 7:27 p.m. The City Manager explained the City is now the Trustee of this property. This is a substandard structure on a non-complying lot. The Code Enforcement Officer presented photos of structure/property. City staff has removed most of the trees and vegetation. The structure is uninhabitable. Staff is requesting the Council to authorize the demolition of the substandard structure. The public hearing closed at 7:32 p.m.

(i) Action as a Result of Public Hearing.

Motion was made by Councilwoman Williams and seconded by Councilman Payne for the City to demolish the substandard single family residential structure located at 311 West Pecan, also known as N ½ Lot 6, Block 142 of the Original Townsite to the City of Iowa Park, Wichita County, Texas. Motion carried with four ayes. (Unanimous)

AGENDA ITEM NO. 8: Bid Action.

A. Accept, Review and Consider Bids Received From Parties Interested in Purchasing Surplus Properties Under the City’s Trusteeship.

The City Manager explained that this property was put up for bids through Texas Communities Group. The following bid was received:

Lorraine & Curtis England	311 East Crystal	\$7,050.00
---------------------------	------------------	------------

Motion was made by Councilman Wynn and seconded by Councilman Payne accepting the bid of \$7,050.00 from Lorraine & Curtis England for 311 East Crystal. Motion carried with four ayes. (Unanimous)

B. Discuss and Consider Bids Received for the Exterior Painting of the Two Ground Storage Tanks.

Six bids were received as follows:

<u>Name of Bidder</u>	<u>Amount of Bid</u>
Cunningham Inc.	\$40,000.00
Pittsburg Tank & Tower Group	\$40,610.00
Preferred Tank & Tower	\$72,128.00
Elite National	\$75,000.00
Maguire Iron, Inc.	\$84,000.00
Adams Construction, LLC	\$175,000.00

Motion was made by Councilman Wynn and seconded by Councilman Payne approving the bid from Cunningham Inc. in the amount of \$40,000.00 for the exterior painting of the two ground storage tanks. Motion carried with four ayes. (Unanimous)

AGENDA ITEM NO. 9: City Manager's Report.

- A. Consider Approving a Contingent Fee Legal Services Contract With Perdue, Brandon, Fielder, Collins and Mott, LLP Said Contract Being For the Collection of Outstanding Utility Receivables Owned to the City of Iowa Park. This Agenda Item Being Called for the Purpose of Considering the Matters Listed in Texas Government Code Section 2254.1036 (a)(1). Requisite Notice of These Items is Posted With This Agenda in Accordance With That Section.

The City Manager explained this item was recently approved. However, the proper language was not used and the required notice was not posted nor attached to the agenda which automatically voided the contract. Motion was made by Councilman Shierry and seconded by Councilwoman Williams approving a contingent fee legal services contract with Perdue, Brandon, Fielder, Collins and Mott, LLP said contract being for the collections of outstanding utility receivables owned to the City of Iowa Park. This agenda item being called for the purpose of considering the matters listed in Texas Government Code Section 2254.1036 (a)(1). Requisite notice of these items is posted with this agenda in accordance with that section. Motion carried with four ayes. (Unanimous)

- B. Discuss and Consider Disposal of Certain Surplus Vehicles, Equipment and Supplies.

The City Manager explained the staff is proposing the following surplus items be dispose of through GovDeals.com:

2000 JLG engine-powered telescopic-boom lift

Hurco Ripcord Power Smoker

1975 Lowe 16' aluminum line boat with 1985 Mercury outboard motor

Ten precast reinforced concrete box culvert sections 3' x 6' x 5' each

Eight precast reinforced concrete box culvert sections 3' x 5' x 5'

There was discussion on the boom lift. Cost to make the necessary repairs is \$7,500.00. It was noted the school has used it on several occasions and it was suggested staff contact the school about the possibility of sharing in the cost of repairs. Motion was made by Councilman Payne and seconded by Councilwoman Williams approving the disposal of certain surplus vehicles, equipment and supplies except for the telescopic-boom lift. Motion carried with four ayes. (Unanimous)

- C. Discuss and Consider Proposals for Drainage Improvements Involving the Gordon Lake Pedestrian Walkway.

The Public Works Director presented the Council with estimates from Mandela Concrete for drainage improvement at Lake Gordon.

Item 1: 40' of sidewalk that needs flowable fill underneath to stabilize the earth below due to wash out. Cost is estimated at \$3,656.00.

Item 2: widening a section of street to 20' x 24' x 5' which would allow the water to flow from the west side to the east side of street. It would also open the existing flume on the south side by nine feet and tie back into it after a lengthening of 12'. Also includes sawing off a portion of the broken flume underneath the sidewalk where it extends into the lake and would require a 7' x 6' x 4' section that would have to be repaired. Cost estimate is \$6,624.00

Item 3: this is a small concrete pad off to the side of the main iron bridge near the highway. It needs to have about 30 linear feet of rock moved to install a 30' x 3' deep by 24" wide retaining wall then the rocks moved back for added reinforcement. Cost estimate is \$3,782.00.

Item 4: this is a 36' x 8' section of sidewalk and is actually uncertain on the work needed done. Potentially the walk way needs to be lowered so any run off water would run over the walkway and into the lake. Cost estimate is \$3,875.00.

Item 5: this involves a section of walkway that is 19' x 8' with a 13' x 12' flume running underneath the walkway. The walkway and flume would be widen to allow more water to flow through the flume. Cost is estimated at \$4,326.00.

Motion was made by Councilwoman Williams and seconded by Councilman Payne approving item numbers 1, 2, 3 and 5 at an estimated cost of \$18,388.00. Motion carried with four eyes. (Unanimous)

D. Receive a Report From the Parks and Recreation Director  
Concerning the Parks Maintenance Program.

The Parks and Recreation Director noted this year there has been \$15,050.00 in damages caused by vandalism in various parks. He explained that he has three full-time and one part-time employees that are responsible for maintaining ten parks, the walking track, disc golf course, two sets of softball fields, two lakes, playground equipment, benches, picnic tables, three sets of restroom facilities, the municipal pool and spray park, three bridges, one dock, one boat ramp, maintaining landscape at the Recreational Activity Center and the Friendly Door Senior Citizen Center, six basketball courts, tree soccer fields and the Tom Burnett Memorial Library. This Department also installs and takes down the Christmas lights and is involved in numerous other city events. His improvement projects and goals for the upcoming year include fish habitat and water quality improvements at Gordon Lake, improvements to the walking track lighting, Foley Park expansion, softball field rehab, planter box lighting improvements and playground equipment refurbish/replacement.

E. Receive a Report From the City Manager on the Industrial  
Avenue Extension Project.

The City Manager briefed the Council on the Industrial Avenue Extension Project. The City was awarded a USDA Rural Business Development Grant of \$400,000.00. The City Council has authorized an expenditure of up to \$140,000.00 in local matching funds. The grant budget includes \$112,000.00 for engineering services. The City's engineer, Half & Associates, has submitted Task

Order #7 for topographic survey and engineering design of the proposed roadway and utilities in the amount of \$64,900.00. This order has been forwarded to USDA for review.

The meeting adjourned at 8:15 p.m.

PASSED, APPROVED AND ADOPTED this 13<sup>th</sup> day of January, 2020.

---

Mayor Ray Schultz

ATTEST:

---

City Secretary Janice Newman