

MINUTES OF THE REGULAR CITY COUNCIL MEETING

March 14, 2022

MEMBERS PRESENT: Mayor Ray Schultz
Mayor Pro tem Lori Shierry
Councilmen Randall Barker and Brad Wynn
Councilwoman Sherrie Williams

MEMBERS ABSENT: Councilwoman Stephanie Wooten

PERSONNEL: Jerry Flemming, City Manager
David Sherrill, Public Works Director
Mike McCarty, Public Works Director
Jason Griffin, Parks and Recreation Director
Steve Davis, Police Chief
David Owen, Economic Development Director
Andy Payne, Fire Chief
Amie Schultz, Library Director
Becky Ferguson, Director of Finance
Greg Polly, Code Enforcement Officer
Sven Herrmann, Acting Streets and Drainage Foreman
Janice Newman, City Secretary

VISITORS: Dolores Hamilton Jeff Pogatshnik
Abby Bates Valerie Halverson

AGENDA ITEM NO. 1: Call to Order.

The Mayor called the meeting to order at 7:00 p.m.

AGENDA ITEM NO. 2: Invocation.

The City Manager gave the invocation.

AGENDA ITEM NO. 3: Recognition of Special Guest(s)/Action(s).

There were no recognitions at this time.

AGENDA ITEM NO. 4: Citizens' Input.

No individuals registered to participate in the citizens' input.

AGENDA ITEM NO. 5: General Consent.

A. Acceptance and Approval of the Minutes of the Regular City Council Meeting of February 28, 2022.

Motion was made by Councilwoman Williams and seconded by Councilwoman Shierry accepting and approving the general consent agenda as presented. Motion carried with four ayes. (Unanimous)

AGENDA ITEM NO. 6: Bid Action.

A. Discuss and Consider Bids Received for Surplus Commercial Property at 711 W Highway.

Councilman Wynn announced he would abstain from this item. It was noted that one bid was received as follows:

<u>Name of Bidder</u>	<u>Amount of Bid</u>
Doug Smith	\$50,001.00

Staff will prepare a resolution and a Special Warranty Deed for the Council to consider at the March 28, 2022 meeting. Motion was made by Councilman Barker and seconded by Councilwoman Shierry accepting the bid for surplus property located at 711 West Highway from Doug Smith in the amount of \$50,001.00. Motion carried with three ayes.

AGENDA ITEM NO. 7: Resolution.

A. A Resolution of the City Council of the City of Iowa Park, Texas Accepting the Audit Report From MWH Group P.C. for the Municipal Fiscal Year Beginning October 1, 2020 and Ending September 30, 2021 and Approving Payment of the Invoice for Said Audit.

Ms. Valerie Halverson with MWH Group, P.C., briefed the Council on the recently completed audit for fiscal year 2020/2021. She stated it was a smooth audit without any major issues. As in the past, she noted there was deficiency in internal control that is due to the small size of the office staff. At year end, the City was financially sound. Motion was made by Councilwoman Williams and seconded by Councilwoman Shierry approving and adopting Resolution Number 22-04 accepting the audit report from MWH Group P.C. for the municipal fiscal year beginning October 1, 2020 and ending September 30, 2021 and approving payment of the invoice for said audit. Motion carried with four ayes. (Unanimous)

B. A Resolution of the City Council of the City of Iowa Park, Texas Acknowledging the Intent to Annex Property.

This is a 0.6-acre tract of land located at 1295 South Texowa just south of Bradford Elementary School and is owned by Abigail Bates. A public hearing will be scheduled on April 22, 2022 followed by an ordinance annexing this property. Motion was made by Councilwoman Williams

and seconded by Councilman Barker approving and adopting Resolution Number 22-05 acknowledging the intent to annex property. Motion carried with four ayes. (Unanimous)

AGENDA ITEM NO. 8: Ordinance.

- A. An Ordinance of the City of Iowa Park, Texas Accepting and Approving the Final Plat of Lot 1, Block 1 of the Bates Subdivision out of Block 18 Cowherd Brothers Subdivision to the City of Iowa Park Extra Territorial Jurisdiction, Wichita County, Texas.

This 0.6-acre tract of land is out of a 26-acre tract within the City's ETJ. Motion was made by Councilman Barker and seconded by Councilwoman Williams approving and adopting Ordinance Number 1346 accepting and approving the final plat of Lot 1, Block 1 of the Bates Subdivision out of Block 18 Cowherd Brothers Subdivision to the City of Iowa Park Extra Territorial Jurisdiction, Wichita County, Texas. Motion carried with four ayes. (Unanimous)

AGENDA ITEM NO. 9: City Manager's Report.

- A. Receive a Report From the Public Safety Facilities Committee on Qualifications for Design-Build Construction Services for the Iowa Park Police and Fire Stations.

The City Manager stated the Committee has not finished scoring on the two proposals received and this item will be brought back on the March 28, 2022 meeting. No action was taken.

- B. Discuss and Consider Establishing a Public Safety Facilities Expense Account and Transferring \$5 Million from the General Fund Account to Said Account.

The City Manager explained staff would like to open a separate bank account entitled "General Fund Capital Improvements". The \$1 million the Council allocated for the design and construction of a new fire station as well as the \$4 million the City will be receiving from the issuance of Certificates of Obligation would be placed in the new account. Motion was made by Councilwoman Williams and seconded by Councilman Barker authorizing a General Fund Capital Improvements account and transferring \$5 million from the General Fund account to said account. Motion carried with four ayes. (Unanimous)

- C. Discuss and Consider the Iowa Park Police Department's General Order No. 200.058 Pertaining to Ballistic Vest Issuance and Use Policy.

The Chief of Police stated a ballistic vest issuance and use policy is required to qualify for government grants for the purchase of such vests. Motion was made by Councilman Barker and seconded by Councilwoman Williams approving the Iowa Park Police Department's General

Order No. 200.058 pertaining to ballistic vest issuance and use policy. Motion carried with four ayes. (Unanimous)

- D. Discuss and Consider Establishing Dates and Times for the Operations of the Iowa Park Municipal Pool and Spray Park as Well as User Fees and Rules of Said Facility for the 2022 Swim Season.

The Council was briefed on the proposed dates, times, fees and rules for the upcoming swim season. The pool is scheduled to open on Saturday, May 28, 2022 and close on Sunday, August 14, 2023. Staff is proposing to keep all daily membership and individual season pass fees the same as last year but increasing pavilion rentals and after hour party fees. There will still be \$1.00 Tuesdays. Individuals will be able to get in for one dollar with the requested donation, which will be canned food, school supply, pet food or library book. Motion was made by Councilwoman Shierry and seconded by Councilman Barker establishing dates and times for the operations of the Iowa Park Municipal Pool and Spray Park as well as user fees and rules of said pool and park for the 2022 swim season. Motion carried with four ayes. (Unanimous)

- E. Discuss and Consider the Local State of Disaster for Public Health Emergency Adopted by City Council on March 23, 2020.

The City Manager stated numbers continue to decline. As of Friday, March 11th, there were seventeen active cases in Wichita County with one being in the 76367 zip code.

AGENDA ITEM NO. 10: Executive Session.

- A. Pursuant to the Texas Government Code, Section 551.074 of the Texas Open Meetings Act for the Purpose of Discussing Personnel Matters and More Specifically Defined as Follows:
 - (i) Performance Evaluation of the Parks and Recreation Director.

The Council entered into executive session at 7:38 p.m.

The Council reconvened in open session at 9:17 p.m.

AGENDA ITEM NO. 11: Action as a Result of Executive Session.

- A Performance Evaluation of the Parks and Recreation Director.

The Mayor announced no action would be taken.

The meeting adjourned at 9:17 p.m.

PASSED, APPROVED AND ADOPTED this 28th day of March, 2022.

Mayor Ray Schultz

ATTEST:

City Secretary Janice Newman