

MINUTES OF THE REGULAR CITY COUNCIL MEETING

March 28, 2022

MEMBERS PRESENT: Mayor Pro tem Lori Shierry
Councilmen Randall Barker and Brad Wynn
Councilwomen Sherrie Williams and Stephanie Wooten

MEMBERS ABSENT: Mayor Ray Schultz

PERSONNEL: Jerry Flemming, City Manager
David Sherrill, Public Works Director
Mike McCarty, Public Works Director
Jason Griffin, Parks and Recreation Director
Steve Davis, Police Chief
David Owen, Economic Development Director
Andy Payne, Fire Chief
Amie Schultz, Library Director
Becky Ferguson, Director of Finance
Greg Polly, Code Enforcement Officer
Sven Herrmann, Acting Streets and Drainage Foreman
Janice Newman, City Secretary

VISITORS: Dolores Hamilton Joe Bercite
Randy Catlin Jeff Pogatshnik
Cameron Deal

AGENDA ITEM NO. 1: Call to Order.

The Mayor Pro tem called the meeting to order at 7:00 p.m.

AGENDA ITEM NO. 2: Invocation.

The City Manager gave the invocation.

AGENDA ITEM NO. 3: Recognition of Special Guest(s)/Action(s).

There were no recognitions at this time.

AGENDA ITEM NO. 4: Citizens' Input.

No individuals registered to participate in the citizens' input.

AGENDA ITEM NO. 5: General Consent.

- A. Acceptance and Approval of the Minutes of the Regular City Council Meeting of March 14, 2022.
- B. Acceptance and Approval of the Minutes of the Planning and Zoning Commission Meeting of March 14, 2022.

Motion was made by Councilwoman Williams and seconded by Councilwoman Wooten accepting and approving the general consent agenda as presented. Motion carried with four ayes. (Unanimous)

AGENDA ITEM NO. 6: Appointment.

- A. Approve the Reappointment of Ms. Dana Ross to the Wichita-Wilbarger 9-1-1 District's Board of Managers.

Ms. Ross' term is expiring, and she has indicated she is willing to continue to serve on the Board. This term will expire on May 15, 2026. Motion was made by Councilwoman Williams and seconded by Councilwoman Wooten approving the reappointment of Ms. Dana Ross to the Wichita-Wilbarger 9-1-1 District's Board of Managers. Motion carried with four ayes. (Unanimous)

AGENDA ITEM NO. 7: Resolution.

- A. A Resolution of the City Council of the City of Iowa Park, Texas Authorizing the Mayor to Execute a Special Warranty Deed for 1.20 Acres out of E ½ Block 34 & Block 21, Texas Addition of the City of Iowa Park, Wichita County, Texas.

This item was postponed until the next meeting.

AGENDA ITEM NO. 8: City Manager's Report.

- A. Discuss and Consider Authorizing the City Manager to Execute a Revised Professional Services Contractual Agreement With Bruce Hutchison for Electrical Inspections Services for the City of Iowa Park.

The City Manager stated the City entered into a Professional Services Contractual Agreement with Mr. Bruce Hutchison in 2017 to perform electrical inspections for the City at \$420.00 per month for up to fourteen inspections and an additional \$30.00 per inspection thereafter. Due to the increased cost of fuel, Mr. Hutchison has asked for an increase to \$500.00 per month for up to fourteen inspections and an additional \$40.00 per inspection thereafter. Motion was made by Councilwoman Wooten and seconded by Councilwoman Williams authorizing the City Manager to execute a revised Professional Services Contractual Agreement with Bruce Hutchison for electrical inspections services with the City of Iowa Park. Motion carried with four ayes. (Unanimous)

- B. Discuss and Consider a Request From the Iowa Park Historical Society to Close Six (6) Parking Spaces on the South Side of the 100 Block of West Cash Street, From 5:00 P.M. on Friday, April 29 Through 5:00 P.M. on Sunday, May 1, 2022, for the Grand Opening of the Iowa Park History Museum at 109 West Cash, and to Utilize the Lobby of the Iowa Park Economic Development Conference Room at 107 West Cash for Refreshments for the Event.

Motion was made by Councilman Wynn and seconded by Councilman Barker granting the request from the Iowa Park Historical Society to close six (6) parking spaces on the south side of the 100 block of West Cash Street, from 5:00 P.M. on Friday, April 29 through 5:00 P.M. on Sunday, May 1, 2022, for the grand opening of the Iowa Park History Museum at 109 West Cash, and to utilize the lobby of the Iowa Park Economic Development Conference Room at 107 West Cash for refreshments for the event. Motion carried with four ayes. (Unanimous)

- C. Discuss and Consider a Proposal From Net Essentials in the Amount of \$21,432.60 to Replace 33 Phones and Accessories and to Provide Cloud Phone Services for City Facilities.

The City had budgeted \$22,000.00 for telephone system replacement in this budget year. The City’s existing Tobisha phones are obsolete, and the warranty expired several years ago. the phone system recently went down for a couple of days and is back up and running now except the voice mail and messaging functions are no longer working. Net Essentials and PC Net each submitted proposals. Net Essentials was \$21,432.60, while PC Net total was \$32,220.00 and the City would be required to use their service for 60 months. Staff recommended Net Essentials. Motion was made by Councilwoman Williams and seconded by Councilman Barker accepting the proposal from Net Essentials in the amount of \$21,432.60 to replace 33 phones and accessories and to provide cloud phone services for city facilities. Motion carried with four ayes. (Unanimous)

- D. Receive a Report From the Public Safety Facilities Committee on qualifications for Design-Build Construction Services for the Iowa Park Police and Fire Stations.

Mr. Randy Catlin stated two Statements of Qualifications were received and the Committee reviewed and scored both as follows:

	<u>Anthony Inman</u>	<u>Trinity Hughes</u>
Team Experience & Qualifications (30)	28.8	21.8
Design & Engineering Experience (30)	28.8	24.6
Project Understanding & Approach (20)	18.8	19.3
Ability to Construct Similar Projects (10)	09.3	07.2
SOQ Quality & Responsiveness (10)	<u>08.4</u>	<u>09.4</u>
Total Points (100)	94.1	82.3

As a result, the Committee recommends Anthony Inman Construction team for both the police and fire stations. Motion was made by Councilman Wynn and seconded by Councilwoman Williams accepting the Public Safety Facilities Committee recommendation of Anthony Inman Construction team for the design-build construction services for the Iowa Park Police and Fire Stations. Motion carried with four ayes. (Unanimous)

E. Discuss and Consider Approving a List of Streets to be Built, Rebuilt and/or Slurried for Fiscal Year 2021-2022.

It was noted that \$189,490.00 has been budgeted for street slurry and rebuild work. The Public Works Director presented the Council with two options for street slurry and asphalt rebuilds. Option 1 calls for sixteen streets to be slurried at a cost of \$47,208.42 and four asphalt rebuilds at a cost of \$139,000.00, for a grand total of \$186,208.42, which is \$3,281.58 under budget. With this option, the City would be purchasing asphalt from Zack Burkett if and when it becomes available and the work would be performed by the City's Street Department.

Option 2 calls for the same sixteen streets to be slurried and the same four asphalt rebuilds but with Freeman Construction supplying and constructing the asphalt streets. However, the cost for the asphalt streets would be \$190,050.00, bringing the total to \$237,258.42, which is \$47,768.42 over budget. Motion was made by Councilwoman Williams and seconded by Councilwoman Wooten to go with Option 1 at a total cost of \$186,208.42. Motion carried with four ayes. (Unanimous)

F. Discuss and Consider the Local State of Disaster for Public Health Emergency Adopted by City Council on March 23, 2020.

The City Manager stated that as of Friday, March 18, there were no active cases in the 76367-zip code.

The meeting adjourned at 7:31 p.m.

PASSED, APPROVED AND ADOPTED this 11th day of April, 2022.

Mayor Ray Schultz

ATTEST:

City Secretary Janice Newman