

MINUTES OF THE SPECIAL CITY COUNCIL MEETING

April 1, 2019

MEMBERS PRESENT: Mayor Ray Schultz
Councilwomen Lori Shierry and Sherrie Williams
Councilmen Andy Payne, Tim Sheppard and Brad Wynn

MEMBERS ABSENT: None

PERSONNEL: Jerry Flemming, City Manager
David Sherrill, Public Works Director
Steve Davis, Chief of Police
Jason Griffin, Parks and Recreation Director
David Owen, Economic Development Director
Greg Polly, Code Enforcement Officer
Mike McCarty, Water/Wastewater Supervisor/Fire Marshall
Sherry Fowler, Police Sergeant
James Horn, Water & Sewer Maintenance Operator Supervisor
Trevor Bryant, Water & Sewer Maintenance Operator
Jason Dozier, Water & Sewer Maintenance Operator
Zack Prater, Water & Sewer Maintenance Laborer
Louis Booth, Wastewater Plant Operator
Becky Ferguson, Director of Finance

VISITORS: Dolores Hamilton Susan Morris
Samantha Blair Gloria Scroggins
Kelly Ewing Dub Ewing
Lou Kreidler Rodney Jones

AGENDA ITEM NO. 1: Call to Order.

The Mayor called the meeting to order at 7:00 p.m.

AGENDA ITEM NO. 2: Invocation.

The City Manager gave the invocation.

AGENDA ITEM NO. 3: Recognition of Special Guest(s)/Action(s).

The City Manager recognized several employees who worked extensive hours around the clock when the North Texowa Lift Station went down. They were David Sherrill, James Horn, Mike McCarty, Jason Dozier, Trevor Bryant, Zack Prater and Louis Booth.

AGENDA ITEM NO. 4: Citizens' Input.

No individuals registered to participate in the citizens' input.

AGENDA ITEM NO. 5: General Consent.

A. Acceptance and Approval of the Minutes of the Regular City Council Meeting of March 11, 2019.

B. Acceptance and Approval of the Minutes of the Special City Council Meeting of March 25, 2019.

Motion was made by Councilwoman Williams and seconded by Councilman Sheppard accepting and approving the general consent agenda as presented. Motion carried with five ayes. (Unanimous)

AGENDA ITEM NO. 6: Appointment.

- A. Consider the Re-Appointment of Mr. Glenn Barham as One of the “Cities Appointees” to the Wichita-Wilbarger 9-1-1 District Board of Managers.

Mr. Barham has expressed his willingness to be re-appointed to the board. Motion was made by Councilwoman Williams and seconded by Councilman Payne re-appointing Mr. Glenn Barham as one of the “cities appointees” to the Wichita-Wilbarger 9-1-1 District Board of Managers. Motion carried with five ayes. (Unanimous)

AGENDA ITEM NO. 7: Public Appearance.

- A. A Public Appearance by Mr. Rodney Jones Requesting an Additional Water Tap on Property Located at FM 368 South in Unincorporated Wichita County.

Mr. Rodney Jones appeared before the Council requesting a second water meter for an additional five spaces in a travel-trailer park. He stated there are five spaces being served by the one existing meter. He plans on purchasing an adjoining lot if the second meter is approved. The City Manager stated that a permit has not been taken out for the travel trailer park, which is required for all mobile home and trailer parks within the City’s ETJ. In order for a permit to be issued, an engineered design of the land, roads, driveways, turnarounds, utilities including, electricity, gas, water system and septic/sewer system design. TCEQ requires backflow preventers. An engineer design might say two meters are not enough for that many travel trailers. Mr. Jones stated there was a septic system there when he purchased the property. The single septic system was modified by tying five sewer lines into it and has not been inspected or approved by the County Health Department. It was the consensus of the Council to have staff work with Mr. Jones to determine what he needs to do and have completed before Council will consider another meter.

AGENDA ITEM NO. 8: Ordinance.

- A. An Ordinance of the City of Iowa Park, Texas Amending the Code of Ordinances at Article 6.06 Updating the Public and Semi-Public Pools and Spas Regulations.

Ms. Samantha Blair, Wichita Falls-Wichita County Public Health District, briefed the Council on the proposed ordinance that will update the regulations regarding public and semi-public pools and spas. The major change is a requirement of an annual inspection of the electrical components by a licensed electrician. Motion was made by Councilman Sheppard and seconded by Councilwoman Shierry approving and adopting Ordinance Number 1265 amending the Code of Ordinances at Article 6.06 updating the public and semi-public pools and spas regulations. Motion carried with five ayes. (Unanimous)

AGENDA ITEM NO. 9: City Manager’s Report.

- A. Discuss and Consider the Employee/Spouse/Dependent Life Insurance Options.

The Council was reminded that the City’s medical insurance premiums are increasing by approximately five percent effective July 1st. Council was asked to consider increasing the amount the City covers on the premiums or a pay increase to help offset the increase for employees. Motion was made by Councilman Sheppard and seconded by Councilman Payne to give a three percent (3%) increase to employees effective July 1, 2019. Motion carried with five ayes. (Unanimous)

- B. Discuss and Consider Disposal of Certain Surplus Supplies and Equipment.

The City Manager stated that staff is ready to dispose of surplus supplies and equipment and is recommending using the on-line auction GovDeals.com. The items are as follows:

- Mosler Safe (1,300 lbs.)
- Grand piano
- 500 gallon tank – 74.5 inches high, 154.72 inches in circumference

300 gallon tank – 83 inches high, 106.76 inches in circumference
Two 3,000 gallon tanks

Motion was made by Councilman Sheppard and seconded by Councilwoman Williams authorizing the disposal of certain surplus supplies and equipment. Motion carried with five ayes. (Unanimous)

- C. Discuss and Consider Emergency Procurement of a Duplex Packaged Lift Station for the Texowa Lift Station From Triple “D” Pump Company, Inc. in the Amount of \$59,370.00.

The Council was reminded that in October they had authorized the Public Works Director to purchase spare pumps for the lift stations. In January, the Council was briefed on future wastewater infrastructure improvements with the North Texowa Lift Station being at the top of the list due to the pumps being obsolete. The Public Works Director recommended replacing the City’s only dry-well station with a wet-well station similar to and compatible with the existing lift stations. Because the cost exceeded \$50,000.00 the State procurement policies require engineered plans and specifications along with the competitive bid process. However, during the first part of March the Texowa Lift Station went down. Due to the emergency, the City Manager ordered a duplex packaged lift station, as previously recommended by the Public Works Director and engineer, which should be delivered in six to eight weeks. Motion was made by Councilman Wynn and seconded by Councilman Sheppard authorizing the emergency procurement of a duplex packaged lift station for the Texowa Lift Station from Triple “D” Pump Company, Inc. in the amount of \$59,370.00. Motion carried with five ayes. (Unanimous)

AGENDA ITEM NO. 10: Executive Session.

- A. Pursuant to Texas Government Code, Section 551.074 of the Texas Open Meetings Act for the Purpose of Discussing Personnel Matters and More Specifically Defined as Follows:

- (1) Discuss and Consider Applicants for City Attorney.

The Council entered into executive session at 8:18 p.m.

The Council reconvened in open session at 8:40 p.m.

AGENDA ITEM NO. 11: Action as a Result of Executive Session.

- A. Discuss and Consider Appointment of City Attorney.

Motion was made by Councilwoman Williams and seconded by Councilman Sheppard appointing the law firm of Shahan Guevara Decker & Arrott, P.C. as the City Attorney. Motion carried with five ayes. (Unanimous)

The meeting adjourned at 8:41 p.m.

PASSED, APPROVED AND ADOPTED this 22nd day of April, 2019.

Mayor Ray Schultz

ATTEST:

City Secretary Janice Newman