

## MINUTES OF THE SPECIAL CITY COUNCIL MEETING

August 19, 2019

MEMBERS PRESENT: Mayor Ray Schultz  
Mayor Pro tem Sherrie Williams  
Councilwomen Kelly Ewing and Lori Shierry  
Councilmen Andy Payne and Brad Wynn

MEMBERS ABSENT: None

PERSONNEL: Jerry Flemming, City Manager  
David Sherrill, Public Works Director  
Steve Davis, Chief of Police  
Jason Griffin, Parks and Recreation Director  
David Owen, Economic Development Director  
Amie Schultz, Library Director  
Becky Ferguson, Director of Finance  
Jason Dozier, Water & Sewer Maintenance Operator  
Janice Newman, City Secretary

VISITORS: Dolores Hamilton

AGENDA ITEM NO. 1: Call to Order.

The Mayor called the meeting to order at 6:00 p.m.

AGENDA ITEM NO. 2: Budget Workshop.

The Public Works Director presented his proposed budget for his office as well as streets and drainage. The public works contain an increase of \$3,400.00 due to the pay increase July 1<sup>st</sup>. The streets and drainage include \$20,000.00 for the maintenance barn overhead door replacements, lighting upgrades and an electric fuel pump for the diesel tank and \$155,000.00 for street construction.

The Parks and Recreation Director presented his proposed budget. The Parks and Recreation has a decrease of \$14,000.00 due to personnel and capital outlay. In the past the department has had three equipment operators. He feels the department can function well with two equipment operators and one laborer. He is requesting an increase of \$1,000.00 for overtime to be assigned for special events. \$1,000.00 for preventive maintenance of egg oiling for waterfowl control.

The swimming pool proposed budget includes an increase of \$2,000.00 for chemical supplies. \$1,125.00 to purchase a point-of-sale tablet and printer for credit card sales. \$2,500.00 for an automated external defibrillator and \$1,200.00 to replace a damaged diving board.

The City Manager briefed the Council on the General Fund Administration. There is a proposed increase of \$5,000.00 for personnel, with most of that coming from realignment of personnel. \$1,250.00, split with Utility Fund Administration, to replace computer workstation for the Director of Finance. \$9,500.00 for one-half of the cost of City Hall interior improvements, to replace floor coverings, ceiling tiles and paint. In the General Fund Indirect, \$40,000.00 that was previously approved for programming of a new public safety facility, \$140,000.00 in local matching funds for a grant received from the USDA Rural Business Development for the development of 500 linear feet of infrastructure for the Industrial Avenue Development Project. \$30,000.00 for basic engineering services to prepare conceptual drainage improvements for the south side of the city. \$50,000.00 to replace the inlet of the Gordon Creek floodway under Victoria Street. \$3,500.00, split with Utility Fund Indirect, for window replacement at City Hall.

The Utility Fund Administration requests include \$1,200.00 to replace tablet and software required to read both old and new smart meters. \$1,250.00 split for computer workstation for the Director of Finance. \$9,500.00 for one half of the cost of City Hall interior improvements.

The Utility Billing reflects a decrease of \$2,600.00 due primarily to the reallocation of personnel. Request include \$2,500.00 to replace the computer workstation at the drive-through window. \$2,500.00 for an automated external defibrillator (AED). \$5,000.00 for meter reading cellular data recorders with software.

Utility Fund Indirect has \$227,000.00 in sewer improvement for projected construction of eminent wastewater infrastructure improvement. \$123,500.00 for systems improvements. \$120,000.00 for wastewater infrastructure improvements including engineering services for the Texowa Lift Station replacement; Texowa force main replacement and Garden Valley force main replacement and \$3,500.00 for half of the cost of window replacement at City Hall.

The Public Works Director presented the support services budget requests. \$5,000.00 for contractual machinery and equipment maintenance and an increase of \$1,000.00 for backhoe inspections. \$20,000.00 for other contractual services due to increased maintenance on the 16” Cypress water line. \$12,750.00 for a sewer camera. \$825.00 for a second magnetic utility locator and \$1,750.00 for a power smoker.

The water plant proposed increases include \$1.69 million for bulk water. \$9,360.00 to replace vehicle unit #220, with cost to be split with the wastewater plant and \$88,000.00 to paint the two ground storage tanks on North Victoria.

The wastewater plant requests include \$5,000.00 to replace filter pads for the effluent plant maintenance. \$9,360.00 for vehicle replacement to be split with the water plant. \$320,000.00 for ongoing engineering and projected construction of wastewater infrastructure improvements.

The City Manager briefed the Council on a proposed change to the amount the City contributes towards the employees’ medical insurance. The proposed changes are for those employees hired before July 15, 2014 would go from \$1,350.00 to \$1,425.00 per month; family plan would go from \$1,650.00 to \$1,800.00 per month. Employees hired after July 15, 2014 would go from \$750.00 to \$824.00 per month.

There was discussion on the replacement of the police communications console, one of the unfunded capital outlay requests. Both Council and staff felt this was a needed item. It was the consensus of the Council to put this item into the proposed budget and remove the sixteen portable radios and purchase them out of the current budget.

Also discussed was the possibility of paying City Councilmembers. This would deny anyone from suing a Councilmember individually and thus not being covered under the City’s liability insurance. This item will be brought back in the near future for discussion and consideration.

AGENDA ITEM NO. 3: Budget Item.

A. Discuss and Approve a Proposed Tax Rate and Schedule Public Hearings.

Motion was made by Councilwoman Ewing and seconded by Councilwoman Williams approving the proposed tax rate of \$0.76 per one hundred dollars valuation and scheduling the public hearings for Monday, September 16, 2019 and Monday, September 23, 2019. Motion carried with five ayes. (Unanimous)

The meeting adjourned at 8:35 p.m.

PASSED, APPROVED AND ADOPTED this 26<sup>th</sup> day of August, 2019.

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Mayor Ray Schultz

ATTEST:

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City Secretary