

MINUTES OF THE REGULAR CITY COUNCIL MEETING

February 25, 2019

MEMBERS PRESENT: Mayor Pro tem Sherrie Williams
Councilwoman Lori Shierry
Councilmen Andy Payne, Tim Sheppard and Brad Wynn

MEMBERS ABSENT: Mayor Ray Schultz

PERSONNEL: Jerry Flemming, City Manager
David Sherrill, Public Works Director
Steve Davis, Chief of Police
Jason Griffin, Parks and Recreation Director
David Owen, Economic Development Director
Becky Ferguson, Director of Finance
Amie Schultz, Library Director
Sherry Fowler, Police Sergeant
Janice Newman, City Secretary

VISITORS: Dolores Hamilton April Scholl
Dan Tompkins Charlotte Tompkins
Kelly Ewing Dub Ewing
Lindsey Vann Valeri Halverson

AGENDA ITEM NO. 1: Call to Order.

The Mayor Pro tem called the meeting to order at 7:00 p.m.

AGENDA ITEM NO. 2: Invocation.

The Economic Development Director gave the invocation.

AGENDA ITEM NO. 3: Recognition of Special Guest(s)/Action(s).

The City Manager introduced Municipal Court Judge Dan Tompkins.

AGENDA ITEM NO. 4: Citizens' Input.

No individuals registered to participate in the citizens' input.

AGENDA ITEM NO. 5: General Consent.

A. Acceptance and Approval of the minutes of the Regular City Council Meeting of February 11, 2019.

B. Acceptance and Approval of the Minutes of the Regular Economic Development Corporation's Board of Directors' Meeting of February 12, 2019.

Motion was made by Councilwoman Shierry and seconded by Councilman Payne accepting and approving the general consent agenda as presented. Motion carried with four ayes. (Unanimous)

AGENDA ITEM NO. 6: Ordinance.

A. An Ordinance of the City of Iowa Park, Texas Amending the Code of Ordinances at Section 6.03.004 to Further Define Objectionable Matter on Private Property.

The City Manager explained that "tires" were added to the list of objectionable matter on private property. Motion was made by Councilman Sheppard and seconded by Councilman Payne approving and adopting Ordinance Number 1260 amending the Code of Ordinances at Section

6.03.004 to further define objectionable matter on private property. Motion carried with four ayes. (Unanimous)

- B. An Ordinance Providing for the Annexation Into the City of Iowa Park of Property Comprised of Approximately 12.21 Acres Described Below and Depicted on Exhibit “A”, Located Within the Current ETJ of the City of Iowa Park, Texas, for all Municipal Purposes; Approving a Service Plan for Such Tract; Providing for Filing Notice of This Annexation in Deed Records of Wichita County and With the Wichita County Appraisal District; Providing That This Ordinance Shall be Cumulative of All Ordinances; Providing a Severability Clause; Providing for Engrossment and Enrollment; and Providing an Effective Date.

This ordinance will annex 12.21 acres in the Industrial Park that the Iowa Park Economic Development Corporation is in the process of purchasing from the Iowa Park Industrial Corporation. Motion was made by Councilwoman Shierry and seconded by Councilman Sheppard approving and adopting Ordinance Number 1261 providing for the annexation into the City of Iowa Park of property comprised of approximately 12.21 acres depicted on Exhibit “A”, located within the current ETJ of the City of Iowa Park, Texas, for all municipal purposes; approving a service plan for such tract; providing for filing notice of this annexation in Deed Records of Wichita County and with the Wichita County Appraisal District; providing that this ordinance shall be cumulative of all ordinances; providing a severability clause; providing for engrossment and enrollment; and providing an effective date. Motion carried with four ayes. (Unanimous)

AGENDA ITEM NO. 7: Resolution.

- A. A Resolution of the City Council of the City of Iowa Park, Texas Accepting the Audit Report From MWH Group P.C. for the Municipal Fiscal Year Beginning October 1, 2017 and Ending September 30, 2018 and Approving Payment of the Invoice for Said Audit.

Ms. Valerie Halverson, Senior Auditor with MWH Group, P.C., briefed the Council on the recently completed audit for fiscal year 2017/2018. She stated it was a smooth audit without any major issues. As in the past, she noted there was deficiency in internal control that is due to the small size of the office staff. At year end, the City was financially sound. The Mayor Pro tem commented on the deficiency of not having written policies and asked the staff to work on creating those policies. Motion was made by Councilman Sheppard and seconded by Councilman Payne approving and adopting Resolution Number 19-04 accepting the audit report from MWH Group P.C. for the municipal fiscal year beginning October 1, 2017 and ending September 30, 2018 and approving payment of the invoice for said audit. Motion carried with four ayes. (Unanimous)

- B. A Resolution of the City Council of the City of Iowa Park, Texas Authorizing the Submission of a Rural Business Development Grant to Acquire and Develop Public Infrastructure Within the Iowa Park Industrial Park to Promote Economic Development in Iowa Park.

The staff is recommending submitting an application to the U.S.D.A. for a Rural Business Development Grant to acquire and develop public infrastructure within the Industrial Park to promote continued economic development. Staff will be seeking a \$400,000.00 grant for infrastructure improvements. Deadline for the grant application is March 31, 2019. Motion was made by Councilman Sheppard and seconded by Councilman Payne approving and adopting Resolution Number 19-05 authorizing the submission of a Rural Business Development Grant to acquire and develop public infrastructure within the Iowa Park Industrial Park to promote economic development in Iowa Park. Motion carried with four ayes. (Unanimous)

- C. A Resolution of the City Council of the City of Iowa Park, Texas Authorizing the Submission of a 2019 Texas Criminal Justice Division Grant Application for Funds for the Iowa Park Police Department’s “Radio Compliance Upgrade Project”.

- D. A Resolution of the City Council of the City of Iowa Park, Texas Authorizing the Submission of a 2019 Homeland Security Grant Application for Funds for the Iowa Park Police Department's "Mobile Digital Radio Compliance Upgrade".

The Chief of Police briefed the Council on the two grants the Police Department is seeking. The Texas Criminal Justice Division grant will be for \$37,801.92 to purchase sixteen portable digital radios while the Homeland Security grant will be for \$37,603.95 for mobile and dispatch digital radios. Motion was made by Councilman Sheppard and seconded by Councilman Payne approving and adopting Resolution Number 19-06 authorizing the submission of a 2019 Texas Criminal Justice Division grant application for funds for the Iowa Park Police Department's "Radio Compliance Upgrade Project" and Resolution Number 19-07 authorizing the submission of a 2019 Homeland Security grant application for funds for the Iowa Park Police Department's "Mobile Digital Radio Compliance Upgrade". Motion carried with four ayes. (Unanimous)

AGENDA ITEM NO. 8: City Manager's Report.

- A. Discuss and Consider Establishing Dates and Times for the Operations of the Iowa Park Municipal Pool and Spray Park as Well as User fees and Rules of Said Pool and Park for the 2019 Swim Season.

The Council was briefed on the proposed dates, times, fees and rules for the upcoming swim season. The pool is scheduled to open on Saturday, May 25, 2019 and close on Sunday, August 11, 2019. Staff is proposing keeping the daily membership fees at \$3.00 per person but increasing season passes to \$45.00 per individual. There will still be \$1.00 Tuesdays. Individuals will be able to get in for one dollar with the requested donation, which will be canned food, school supply, pet food or library book. Motion was made by Councilman Sheppard and seconded by Councilwoman Shierry establishing dates and times for the operations for the Iowa Park Municipal Pool and Spray Park as well as user fees and rules of said pool and park for the 2019 swim season as presented by staff. Motion carried with four ayes. (Unanimous)

- B. Discuss and Consider Approving a List of Streets to be Built, Rebuilt and/or Slurried for Fiscal Year 2018/2019.

The Public Works Director presented the Council with a list of proposed streets to be built, rebuilt and/or slurried. \$155,000.00 has been budgeted with \$15,000.00 having been spent on base material. He is planning on renting an asphalt mill which will speed up the base building process and reduce dependency on hot weather. He would also like to redo Park Place Circle. It was the first street the Street Department did with the new asphalt machine and it is very uneven and has received a lot of complaints. Motion was made by Councilman Payne and seconded by Councilwoman Shierry to approve the list of streets as presented including re-asphalting Park Place Circle west of Justin. Motion carried with four ayes. (Unanimous)

- C. Discuss and Consider Swimming Pool Maintenance Alternatives and Repairs.

The Parks and Recreation Director asked the Council to consider an additional \$15,500.00 for improvements, maintenance and repairs to the pool. Aqua-Rec, Inc. has given quotes for these expenditures. \$4,950.00 for a commercial robot pool cleaner. This will cut down on man hours by not having employees come in before the pool opens to manually vacuum the pool. \$9,150.00 was quoted for two chemical feed systems as well as the control systems, one for the pool and one for the splash park. The chemical feed systems should pay itself within two years by having the chemicals automatically feed into the pool/splash park when needed. \$1,400.00 for filter replacement components (laterals), installed. These improvements will improve safety and reduce manpower. Motion was made by Councilwoman Shierry and seconded by Councilman Sheppard approving the unbudgeted expenditure of \$15,500.00 for swimming pool maintenance alternatives and repairs. Motion carried with four ayes. (Unanimous)

- D. Discuss and Consider Disposal of Certain Surplus Supplies and Equipment.

The City Manager stated that staff is ready to dispose of surplus supplies and equipment and is recommending using the on-line auction GovDeals.com. The items are as follows:

2010 John Deere Z997 Zero Turn Mower

2006 Bercomac 66" Broom for use with Gator

2017 Ford F250 bed

Lighted Christmas Carolers display (non LED) which includes four Christmas Carolers and a street light

Motion was made by Councilman Sheppard and seconded by Councilman Wynn approving the disposal of certain surplus supplies and equipment. Motion carried with four ayes. (Unanimous)

E. Discuss and Consider an Increase in Compensation to the Iowa Park Municipal Court Judge.

Municipal Court Judge Dan Tompkins has requested an increase in compensation. It was noted he has been the Iowa Park Municipal Court Judge since 1987 at which time he was paid \$100.00 per court session. In 1998 he requested and received an increase to \$125 per court session and in 1999 he requested and received an increase to \$150.00 per court, which remains in effect to this date. He asked the Council to consider his request of \$250 per court session. Motion was made by Councilman Wynn and seconded by Councilwoman Shierry approving an increase in compensation to the Iowa Park Municipal Court Judge effective March 1, 2019. Motion carried with four ayes. (Unanimous)

The meeting adjourned at 8:11 p.m.

PASSED, APPROVED AND ADOPTED this 11th day of March, 2019.

Mayor Ray Schultz

ATTEST:

City Secretary Janice Newman