

MINUTES OF THE REGULAR CITY COUNCIL MEETING

November 14, 2022

MEMBERS PRESENT: Mayor Ray Schultz
Mayor Pro tem Lori Shierry
Councilmen Randall Barker and Jeff Pogatshnik
Councilwomen Sherrie Williams and Stephanie Wooten

MEMBERS ABSENT: None

PERSONNEL: Jerry Flemming, City Manager
Mike McCarty, Public Works Director (via ZOOM)
Jason Griffin, Parks and Recreation Director
Steve Davis, Police Chief
David Owen, Economic Development Director
Andy Payne, Fire Chief
Amie Schultz, Library Director
Becky Ferguson, Director of Finance
Sven Herrmann, Acting Street Foreman
Ross Caston, Fireman
Janice Newman, City Secretary

VISITORS: None

AGENDA ITEM NO. 1: Call to Order.

The Mayor called the meeting to order at 7:00 p.m.

AGENDA ITEM NO. 2: Invocation.

The City Manager gave the invocation.

AGENDA ITEM NO. 3: Recognition of Special Guest(s)/Action(s).

There were no recognitions at this time.

AGENDA ITEM NO. 4: Citizens' Input.

No individuals registered to participate in the citizens' input.

AGENDA ITEM NO. 5: General Consent.

A. Acceptance and Approval of the Minutes of the Regular City Council Meeting of October 24, 2022.

- B. Approve the Re-Appointment of Mr. Steve Fairchild as the Iowa Park City/School Representative to the Wichita Appraisal District's Board of Directors.

Motion was made by Councilwoman Williams and seconded by Councilwoman Wooten accepting and approving the general consent agenda as presented. Motion carried with five ayes. (Unanimous)

AGENDA ITEM NO. 6: Resolution.

- A. A Resolution of the City Council of the City of Iowa Park, Texas Making a Nomination for Cryovac, LLC for Designation as an Enterprise Project in the Texas Enterprise Zone Program Pursuant to the Texas Enterprise Zone Act, Chapter 2303, Texas Government Code, and the City's Enterprise Zone Program Pursuant to Ordinance No. # 1227; and Providing an Effective Date.

The City Manager explained that on February 13, 2017, the City Council adopted an ordinance electing to participate in the Texas Enterprise Zone Program and designated Cryovac as an Enterprise Project eligible for certain local incentives. The designation was valid for a period of five years. Cryovac has requested a resolution to extend the designation for another five years. Motion was made by Councilwoman Shierry and seconded by Councilwoman Williams approving and adopting Resolution Number 22-25 making a nomination for Cryovac, LLC for designation as an Enterprise Project in the Texas Enterprise Zone Program pursuant to the Texas Enterprise Zone Act, Chapter 2303, Texas Government Code, and the City's Enterprise Zone Program pursuant to Ordinance No. 1227; and providing an effective date. Motion carried with five ayes. (Unanimous)

AGENDA ITEM NO. 7: City Manager's Report.

- A. Discuss and Consider a Proposed Lease Agreement with the Iowa Park Recreational Activities Club, Incorporated for the Building and Property Located at 806 N 3rd Street.

This revised lease agreement will go into effect January 1, 2023. The revision will require the RAC to pay their own electricity and gas for the facility and the City will maintain the water, sewer and sanitation services. This lease is for a term of one year with an automatic renewal for an additional five one-year options. Motion was made by Councilman Pogatshnik and seconded by Councilwoman Wooten approving the lease agreement with the Iowa Park Recreational Activities Club, Incorporated for the building and property located at 806 N 3rd Street. Motion carried with five ayes. (Unanimous)

- B. Discuss and Consider the Procurement of a 2022 F-150 4X2 Regular Cab Pickup to Replace a 2015 Ford Fiesta (Unit #1920) Used by Code Enforcement.

The 2015 Ford Fiesta was budgeted to be replaced in the 2021/2022 fiscal year but was unavailable due to a shortage of light trucks. Chastang Ford has provided Buy Board proposal of \$31,687.00. This is a budgeted item. Motion was made by Councilwoman Williams and seconded by Councilman Pogatshnik approving the procurement of a 2022 F-150 4X2 regular cab pickup to replace a 2015 Ford Fiesta (Unit #1920) used by Code Enforcement. Motion carried with five ayes. (Unanimous)

- C. Discuss and Consider the Procurement of a 2022 F-350 Chassis 4X4 with Utility Body to Replace a 2011 Ford F-350 (Unit #2100) Used by Support Services.

Chastang Ford has provided a Buy Board proposal of \$80,687.00. \$80,000.00 has been budgeted for this item. There are funds available to offset the difference. Motion was made by Councilwoman Williams and seconded by Councilman Barker approving the procurement of a 2022 F-350 chassis 4X4 with utility body to replace a 2011 Ford F-350 (Unit #2100) used by Support Services. Motion carried with five ayes. (Unanimous)

- D. Discuss and Consider the Disposal or Retention of Surplus Vehicles and Equipment.

The Fire Department is wanting to dispose of the 2008 Ford F-350 crew pickup, former PK 11, and staff recommends retention of this vehicle to be used as a service vehicle to replace Unit #1090.

Staff asked for the following items to be listed on GovDeals.com:

- 1979 Belshe equipment trailer
- 1984 Heil M969A1 water tanker semi-trailer
- 1985 Ford F-800 tanker truck
- 1997 Ford F-350 utility truck
- 2000 GMC 3500 pickup truck
- 2008 Ford F-150 pickup truck
- Two (2) fifth wheel assemblies

Motion was made by Councilwoman Wooten and seconded by Councilwoman Williams retaining the 2008 Ford F-350 crew pickup, former PK 11, and disposing of the other vehicles and equipment through GovDeals.com. Motion carried with five ayes. (Unanimous)

- E. Discuss and Consider the Procurement of a Refurbished Lucas CPR Device in the Amount of \$11,600.00 From Stryker Medical.

The Fire Department found a refurbished Lucas CPR Device for \$11,600.00. A new device would cost \$23,000.00. This is an unbudgeted item. The Director of Finance stated there is money in the budget to cover this item. Motion was made by Councilwoman Williams and seconded by Councilman Barker approving the procurement of a refurbished Lucas CPR device in the amount of \$11,600.00 from Stryker Medical. Motion carried with five ayes. (Unanimous)

- F. Discuss and Consider a Proposal by HALFF and Associates in the Amount of \$69,200.00 to Plan, Design, and Engineer Accessibility Improvements for Block D of the Original Townsite.

The City Council had received a request for a mid-block wheelchair ramp in the 100 block of West Cash. Staff requested City Engineer Halff & Associates to prepare a task order to develop a plan for downtown accessibility improvements on Cash and Park, from Wall to Yosemite. Halff and Associates prepared a proposal to plan, design and engineer accessibility improvements at a cost of \$69,200.00. There are presently no funds allocated in the General Fund for this project. The Mayor called for a vote. No motion was made.

- G. Discuss and Consider the Performance Evaluation Process and Schedule Date and Time for the Annual City Manager Evaluation.

Motion was made by Councilman Barker and seconded by Councilwoman Williams to schedule the City Manager's performance evaluation on Monday, January 16, 2023 at 6:00 p.m. Motion carried with five ayes. (Unanimous)

- H. Discuss and Consider the Annual Employee Service Awards Program and Schedule Date and Time for the Event.

Motion was made by Councilwoman Williams and seconded by Councilwoman Wooten to schedule the annual employee service awards program for Friday, January 27, 2023 at 7:00 a.m. Motion carried with five ayes. (Unanimous)

- I. Discuss and Consider Proposed Changes to the Organizational Development and Management Development Strategies Included in the City of Iowa Park Strategic Plan.

Staff has reviewed strategies pertaining to the Organizational Development and Management Development goals and proposed changes. Public Safety and Code Compliance strategies will be reviewed, and additions, changes and deletions proposed during the second quarter. It was the consensus of the Council for staff to continue updating the Strategic Plan to bring back for Council to review and approve. They asked for notations on projects completed or in progress.

- J. Receive a Report on the City's Current Financial Condition and Future Needs as Dictated by the Home Rule Charter.

The City Manager stated the City ended the fourth quarter in good financial condition. As of September 30, 2022, the General Fund had \$602,019.00, while the Utility Fund had \$2,417,383.00. Total of all funds balances, including 4A and 4B Corporations were \$10,086,037.00. Total investments were \$1,493,727.00 in General Fund and \$671,213.00 in the Utility Fund. The Council asked to be kept updated on the progress of the new Police and Fire Department's buildings.

K. Discuss and Consider the Local State of Disaster for Public Health Emergency Adopted by City Council on March 23, 2020.

As of November 11, 2022 there were fifty-four active COVID-19 cases in Wichita County with seventeen in the 76367 zip-code.

The meeting adjourned at 8:10 p.m.

PASSED, APPROVED AND ADOPTED this 12th day of December, 2022.

Mayor Ray Schultz

ATTEST:

City Secretary Janice Newman