

MINUTES OF THE REGULAR CITY COUNCIL MEETING

October 14, 2019

MEMBERS PRESENT: Mayor Ray Schultz
Mayor Pro tem Sherrie Williams
Councilwomen Kelly Ewing and Lori Shierry
Councilmen Andy Payne and Brad Wynn

MEMBERS ABSENT: None

PERSONNEL: Jerry Flemming, City Manager
David Sherrill, Public Works Director
Steve Davis, Chief of Police
Jason Griffin, Parks and Recreation Director
David Owen, Economic Development Director
Amie Schultz, Library Director
Sherry Fowler, Police Sergeant
Janice Newman, City Secretary

VISITORS: Katrena Mitchell Madilyn Morgan
Maylie Morgan Deacon Reed
Bailey Bodkin Cooper Smith
Brittainy Smith Morgan Adams
Kolton Scharbrough LeAnn Scharbrough
Ben Adams Kelci Adams
Hayden Lovelady Joel Lovelady
Angie Adams David White
David Parkey Michael Baker
Amanda Eaton Tyler Eaton
Dub Ewing Taybor Eastep
Tatom Alexander

AGENDA ITEM NO. 1: Call to Order.

The Mayor Pro tem called the meeting to order at 7:00 p.m. and announced the Mayor would be late.

AGENDA ITEM NO. 2: Invocation.

The City Manager gave the invocation.

AGENDA ITEM NO. 3: Recognition of Special Guest(s)/Action(s).

The City Manager recognized the 4-H group in the audience.

AGENDA ITEM NO. 4: Citizens' Input.

No individuals registered to participate in the citizens' input.

AGENDA ITEM NO. 5: General Consent.

- A. Acceptance and Approval of the Minutes of the Regular City Council Meeting of September 23, 2019.
- B. Acceptance and Approval of the Minutes of the Special City Council Meeting of September 30, 2019.

Motion was made by Councilwoman Shierry and seconded by Councilman Payne accepting and approving the general consent agenda as presented. Motion carried with four ayes. (Unanimous)

AGENDA ITEM NO. 6: Proclamation.

- A. A Proclamation of the Mayor of the City of Iowa Park, Texas Proclaiming October 6 Through 12, 2019 as "4-H Week" in Iowa Park.

The Mayor Pro tem read the proclamation and presented it to the 4-H group.

AGENDA ITEM NO. 7: Appointment.

- A. Accept the Resignation of Mike Price on the Economic Development Corporation's Board of Directors and the Board of Adjustment.

The City Manager stated Mike Price was extremely valuable on both of these and will be missed. Motion was by Councilman Payne and seconded by Councilwoman Ewing accepting the resignation of Mike Price on the Economic Development Corporation's Board of Directors and the Board of Adjustment. Motion carried with four ayes. (Unanimous)

- B. Discuss and Consider Appointments to the Economic Development Board of Directors and the Board of Adjustment.

The City Manager stated that there is one vacancy on the Economic Development Corporation's Board of Directors and there are three vacancies on the Board of Adjustment. Mr. Michael Baker has expressed interest in serving. Motion was made by Councilwoman Shierry and seconded by Councilman Payne appointing Michael Baker to the Board of Adjustment as an alternate if he is willing and authorizing staff to advertise for the advisory boards' vacancies. Motion carried with four ayes. (Unanimous)

AGENDA ITEM NO. 8: Public Appearance.

A. A Public Appearance by Mr. David Parkey Requesting Water Services Outside the City Limits Located at Southeast Access Road (Block 18, Tarrant County School Lands) in Unincorporated Wichita County.

It was noted Mr. David Parkey owns two lots containing approximately forty-seven acres in the middle of Block 18, Tarrant County School Lands. This property is surrounded by the city limits, bordered by the Southeast Access Road to the north, East Texas Avenue to the south, North Bell Road to the east and North Victoria Avenue to the west. Mr. David White spoke on behalf of Mr. David Parkey. They are asking for ten water meters as well as sewer services. However, they do not want to annex into the city limits. The City Manager has been in contact with the City Attorney who advised him there should be a Development Agreement between Mr. Parkey and the City. It was suggested the staff and Mr. Parkey could get together to formulate a development agreement and pass that through the attorneys and then to the Council for approval. The City Manager also stated the Council can't take any action until there is a development plan with specific details. Mr. Parkey stated that the City's subdivision ordinance calls for paved roads, curb and gutters which would cost approximately \$175.00 a running foot which is cost prohibitive. Mr. White stated they plan to black top the road and add more ponds for water retention to keep the water off of East Texas. The City Manager stated that engineering plans will be important so that the City will know the impact on the existing water and sewer systems as well as the drainage system. Mr. White stated they were not going to spend much money on engineering. Mr. Parkey said engineering costs would add fifteen to eighteen percent to the cost of the development. Mr. White stated Wichita Valley Water Supply said they could provide water to that property and would the City provide sewer service. The City Manager stated an engineering study would still be required. Both Councilman Payne and Wynn agreed that an engineering study is needed. Councilman Wynn also stated that having a plan is an important step. Mr. White stated they are trying to do something for this community and if not, they will take their money and go elsewhere. The Mayor Pro tem stated she would like to see the staff work with them to get an agreement made but that she will vote against this if the property is not annexed into the City limits.

(i) Action as a Result of Public Appearance.

No action was taken at this time.

AGENDA ITEM NO. 9: City Manager's Report.

A. Discuss and Consider Authorizing the City Manager to Enter Into a Contract With Perdue, Brandon, Fielder, Collins & Mott, LLP for Collections of the City's Delinquent Utility Debt.

Purdue, Brandon, Fielder, Collins & Mott, LLP currently collects delinquent property taxes for the City and School as well as delinquent Municipal Court Fines. They have submitted a proposal to collect delinquent utility accounts. Their proposal would allow them to retain 30% of delinquent accounts collected. There are no other fees associated with the collection of bad debts. Motion was made by Councilwoman Shierry and seconded by Councilwoman Ewing authorizing the City

Manager to enter into a contract with Perdue, Brandon, Fielder, Collins & Mott, LLP for collections of the City's delinquent utility debt. Motion carried with four ayes. (Unanimous)

The Mayor arrived at this time.

- B. Discuss and Consider a Proposal From Bowles Construction Company for the Repair of the Drainage Structure at North Victoria and East Texas in the Amount of \$21,000.00.

The box culvert under Victoria Street between Washington and Aldine was damaged during the heavy rains between September 2018 and June 2019. The City constructed a fence around the inlet to restrict access. Three bids were received as follows:

<u>Name of Bidder</u>	<u>Amount of Bid</u>
Bowles Construction	\$21,000.00
Garcia Construction	\$28,500.00
Mandela Concrete	\$41,600.00

It was noted there could be more damage under the culvert that cannot be seen until the repairs have started, which could increase the costs. Motion was made by Councilwoman Williams and seconded by Councilman Payne approving the proposal from Bowles Construction Company for the repair of the drainage structure at North Victoria and East Texas in the amount of \$21,000.00. Motion carried with five ayes. (Unanimous)

- C. Discuss the FY 2019/2020 Budget Preparation and Approval Process and Provide Input on the FY 2020/2021 Budget Preparation and Approval Process.

The City Manager explained he felt the budget preparation and approval process for FY 2019/2020 went smoothly. He stated that in the past, budget workshops were held on the first, third and fifth Mondays. This year there was very little business on the regular meeting nights. He suggested putting budget workshop meetings on regular meeting nights if it is a light agenda. No action was taken.

- D. Discuss and Consider Setting a Date and Time for the Annual City Manager Evaluation.

Motion was made by Councilwoman Shierry and seconded by Councilwoman Williams to have the annual City Manager evaluation on Monday, January 13, 2020. If it is a heavy agenda this item would be placed the January 27, 2020 meeting. Motion carried with five ayes. (Unanimous)

- E. Discuss and Consider Setting a Date and Time for the Annual Employee Service Awards Breakfast.

Motion was made by Councilwoman Williams and seconded by Councilman Payne setting Friday, January 20, 2020 at 7:00 a.m. for the annual employee service awards breakfast. Location to be determined. Motion carried with five ayes. (Unanimous)

The meeting adjourned at 8:01 p.m.

PASSED, APPROVED AND ADOPTED this 28th day of October, 2019.

Mayor Ray Schultz

ATTEST:

City Secretary Janice Newman