

MINUTES OF THE REGULAR CITY COUNCIL MEETING

August 8, 2016

MEMBERS PRESENT: Mayor Ray Schultz
Mayor Pro tem Sherrie Williams
Councilwoman Lori Shierry
Councilmen Keith Dyer, Tim Sheppard and Brad Wynn

MEMBERS ABSENT: None

PERSONNEL: Jerry Flemming, City Manager
David Sherrill, Public Works Director
Robbie Matthews, Parks and Recreation Director
David Owen, Economic Development Director
Andy Payne, Fire Chief
Jimmy Eaton, Police Lieutenant
Becky Ferguson, Director of Finance
Amie Schultz, Library Director
Janice Newman, City Secretary

VISITORS: Dolores Hamilton David White
Clay Parker Hunter Davis
Randy Catlin

AGENDA ITEM NO. 1: Call to Order.

The Mayor called the meeting to order at 7:00 p.m.

AGENDA ITEM NO. 2: Invocation.

The Mayor gave the invocation.

AGENDA ITEM NO. 3: Recognition of Special Guest(s)/Action(s).

There were no recognitions at this time.

AGENDA ITEM NO. 4: Citizens' Input.

No individuals registered to participate in the Citizens' Input.

AGENDA ITEM NO. 5: General Consent.

- A. Acceptance and Approval of the Regular City Council Meeting of July 25, 2016.
- B. Acceptance and Approval of the Minutes of the Iowa Park Economic Development Corporation's Board of Directors' Meeting of July 26, 2016.

Motion was made by Councilwoman Williams and seconded by Councilman Sheppard accepting and approving the general consent agenda with correction to the 4A minutes. Motion carried with five ayes. (Unanimous)

AGENDA ITEM NO. 6: City Manager's Report.

- A. Discuss and Consider Increasing the Dates of Operations for the Iowa Park Municipal Pool and Spray Park for the 2016 Swim Season.

It was noted the pool is set to close on Sunday, August 21, 2016. The pool staff would like to keep the pool open an additional two weekends through Labor Day. The manager indicated they will have enough lifeguards and staff to cover the remaining weekends. Motion was made by Councilwoman Williams and seconded by Councilwoman Shierry increasing the dates of

operations for the Iowa Park Municipal Pool and Spray Park for the 2016 swim season. Motion carried with five ayes. (Unanimous)

AGENDA ITEM NO. 7: Budget Item.

A. Budget Workshop.

The City Manager briefed the Council on the proposed General Fund budget using the effective tax rate. It was noted the 2016 effective tax rate is \$0.7392 which is a decrease from the 2015 tax rate of \$0.76. Using the effective tax rate will decrease the General Fund revenue by \$107,194.00, while keeping the tax rate at \$0.76 will decrease the revenue by \$37,726.00. He reminded Council that effective December 1, 2016, the Fair Labor Standard Act will require salaried employees to earn a minimum of \$47,476.00 yearly. This will affect three employees. The staff is also recommending an increase in several fees including solid waste fees which would be used for road repairs caused by the sanitation trucks on city streets.

Proposed funded capital outlay projects and the departments were as follows:

\$6,000.00 to replace fiber optic line between City Hall and Police Department (split between General Fund and Water and Sewer Fund).

\$36,000.00 for lease/purchase three police vehicles with a three year lease (Police Department).

\$1,600.00 to replace bar code scanner, cash drawer and receipt printer (Utility Billing).

\$65,000.00 replace the 1991 S.E. 747-F Sewer Jet Machine (Support Services).

\$50,000.00 to replace the 2002 Vac-Tron (Support Services).

\$2,500.00 to replace computer and software at the ground storage facility (Water Plant).

\$1,780.00 for security lighting at the water towers and pump stations (Water Plant).

\$175,000.00 for a capital improvement project for piping modifications at ground storage facility (Water Plant).

\$10,000.00 earmarked for the Emerald Street water tower improvements (Water Plant).

\$9,500.00 for fiber optic lines to the water and wastewater plants (split between both departments).

\$2,000.00 for a trailer to haul mower (split between water and wastewater).

The Public Works Director briefed the Council on his various departments within the General Fund. Public Works shows an increase from the current budget of 1.21%. No capital outlay is budgeted but it does include a replacement mower and trimmer at \$3,000.00 to be split with Code Enforcement. Staff hopes to use surplus funds in current fiscal year to replace a 1998 Ford F-150 to be split with Code Enforcement.

Code Enforcement's budget has a decrease of 5.29%. There are plans to increase the charges for electrical permits due to the cost associated with inspections.

The Street Department will see a decrease in their budget of 6.62%. Staff plans to use surplus funds from current fiscal year to replace a 2000 Chevy 1500 with a one-ton flatbed truck for \$24,000.00 and \$80,000.00 to replace a 2002 Case 580-M backhoe.

The City Manager went over the sanitation budget with a proposed increase to the solid waste collection and disposal fees. The increased revenue would be used to help cover costs of repairing street damage caused by the sanitation trucks. A total of \$15,000.00 will be allocated for street construction. This will increase the expenditures by 4.99% but will be covered by the increased fees.

The Parks and Recreation Director briefed the Council on his proposed budget. \$8,000.00 has been allocated for temporary labor to help supplement the workforce during the year as needed. Contractual services will be increased by \$2,000.00 to pay for increased electrical services. Current year surplus funds plan to be used to replace a 1997 Ford F-350 with a 3/4 ton pickup for \$19,000.00 and \$20,000.00 to replace a 2001 John Deere Gator. Parks total expenditures are up 1.34%.

Total swimming pool expenditures for the proposed budget are decreased by 21.44%. However, twelve outdoor chairs need to be replaced at a cost of \$1,800.00.

The Police Lieutenant presented the Police Department's proposed budget. \$36,000.00 has been allocated to lease three marked and fully equipped police vehicles. He noted that several items are needed, but were not in the budget. Those items include \$7,560.00 for the replacement of three radar units, \$3,050.00 for six tire deflation devices, \$2,940.00 for six gun racks for the patrol units and \$1,670.00 for three intoximeters for field sobriety checks. Also need electrical upgrades to the

building at an estimated cost of \$5,900.00 and \$10,000.00 for an on/off road police utility vehicle/golf cart to use at special events. This proposed budget is an increase of 0.41%.

Dispatch budget has increased by 1.06%. It was noted there is now mandatory training requirements for all police dispatchers. No funds have been allocated, but there is a need to replace an industrial crosscut paper shredder at a cost of \$1,300.00. Future needs for the dispatch is a 911 telephone line and recorder at a cost of \$12,500.00.

Animal Control Division's proposed budget has an increase of 3.49%. There has been a significant increase to the workers' comp insurance rates. Future needs are to replace the bed in the animal control truck with a cost estimate of \$14,000.00.

The City Manager presented the Municipal Court budget. There have been significant reductions in fines and court fees. Future need for the department is to replace a laptop computer at a cost of \$2,800.00. This budget is 32.77% lower than the current budget.

The Fire Chief stated he has possibly found a grant for a used firetruck from the Department of Defense and hopes to know something within a week. \$35,000.00 has been allocated in the hopes of receiving a grant for a firetruck or to use to purchase a used truck. The Fire Department's budget shows an 18.33% increase.

The Library Director briefed the Council on her proposed budget, which shows an increase of 4.47%. Due to the loss of grant money, \$500.00 monthly for printed materials and \$250.00 monthly for electronic materials is needed in order to keep the library up to date. There is an increase in expenditures for memberships, travel and training. There are also increased costs for building structure maintenance. No funds have been allocated, but \$15,000.00 is needed to replace the computer server and software.

The City Manager noted there were no significant changes in the proposed RAC budget which reflects a decrease of 2.04%.

There were also no significant changes to Economic Development, which shows a decrease of 0.61%. It was noted that a new building is still being sought for the Director's office but no funds have been set aside.

The City Manager briefed the Council on the debt obligations, property taxes, sales tax, workers compensation, health insurance, employee retirement, proposed salary increases and vehicles and equipment.

B. Discuss and Approve a Proposed Tax Rate and Schedule Public Hearings.

The Council indicated they were not ready to vote on the tax rate but indicated they were not in favor of raising the rate and would like to keep it at \$0.76 per \$100.00 valuation.

C. Discuss and Consider Dates for Additional Budget Workshops.

Motion was made by Councilwoman Williams and seconded by Councilwoman Shierry to hold a budget only workshop on Monday, August 15, 2016. Motion carried with five ayes. (Unanimous)

The meeting adjourned at 10:01 p.m.

PASSED, APPROVED AND ADOPTED this 22nd day of August, 2016.

Mayor Ray Schultz

ATTEST:

City Secretary Janice Newman