

MINUTES OF THE REGULAR CITY COUNCIL MEETING

February 27, 2017

MEMBERS PRESENT: Mayor Pro tem Sherrie Williams
Councilwomen Lori Shierry and Deborah Dyer
Councilman Tim Sheppard

MEMBERS ABSENT: Mayor Ray Schultz
Councilman Brad Wynn

PERSONNEL: Jerry Flemming, City Manager
Robert Johnson, Chief of Police
David Sherrill, Public Works Director
David Owen, Economic Development Director
Andy Payne, Fire Chief
Amie Schultz, Library Director
Charles Dudley, Code Enforcement Officer
Derek Vann, Police Officer
Raymond Thompson, Wastewater Plant Operator
Janice Newman, City Secretary

VISITORS: Dolores Hamilton Brenda Sellers
Kenneth Griffin Bruce Hutchison
John Scholl Brandi Dishman
Corey Liner Ricky Shook
Clay Parker David White
Foster Gaines

AGENDA ITEM NO. 1: Call to Order.

The Mayor Pro tem called the meeting to order at 7:00 p.m.

AGENDA ITEM NO. 2: Invocation.

The Chief of Police gave the invocation.

AGENDA ITEM NO. 3: Recognition of Special Guest(s)/Action(s).

There were no recognitions at this time.

AGENDA ITEM NO. 4: Citizens' Input.

No individuals registered to participate in the citizens' input.

AGENDA ITEM NO. 5: General Consent.

A. Acceptance and approval of the Minutes of the Regular City Council Meeting of February 13, 2017.

Motion was made by Councilman Sheppard and seconded by Councilwoman Shierry accepting and approving the general consent agenda as presented. Motion carried with three ayes. (Unanimous)

AGENDA ITEM NO. 6: Bid Action.

A. Discuss and Consider Authorizing the City Manager to Advertise for Request for Proposals (RFP) for Administrative/Professional Services and Engineering Services on a Texas Capital Fund Application.

The City Manager explained that Mr. Creighton Barrett has been working with the Economic Development Director and is requesting that the City apply for financial assistance through the Texas Capital Fund Program. Mr. Barrett plans to purchase land and construct a ten lane bowling alley, game room and restaurant. If awarded, this interest free loan would go to the City with Mr. Barrett being contractually obligated to pay off the loan according to contract. It was noted this is the same type of program used by both Kathy's Kakes and Gene James Air Conditioning. In order to apply for the grant, the City is required to have contracts in place with an administrative/professional services consultant and a professional engineering firm. There is no cost for these services if the funding is not awarded. Motion was made by Councilwoman Shierry and seconded by Councilwoman Dyer authorizing the City Manager to advertise for request for proposals (RFP) for administrative/professional services and engineering services on a Texas Capital Fund application. Motion carried with three ayes. (Unanimous)

AGENDA ITEM NO. 7: Public Hearing.

- A. A Public Hearing to Determine Whether the Wooden Structure Located at 401 East Ruby, Also Known as 60' 102' out of Lots 1 & 2, Block 7, McCleskey Addition to the City of Iowa Park, Wichita County, Texas Should be Declared a "*Substandard Structure*" as That Term is Defined in Section 3.02.001 of the Code of Ordinances and Whether Said Structure Should be Abated Accordingly.

It was noted this item was on the agenda due to the structure not having water, sewer or trash services with the City. However, they residents of the structure paid their deposit and received water, sewer and trash services earlier this date. No action was taken.

AGENDA ITEM NO. 8: Ordinance.

- A. An Ordinance of the City of Iowa Park, Texas Amending the Code of Ordinances at Sections 9.05.005 to Update the City's Personnel Policy Concerning the Police Department.

It was noted that Section 2.01 of the Home Rule Charter clearly states the City Manager has the duty to suspend, and remove at will city employees that the City Manager appoints. This ordinance will clean up the section in the Code that is inconsistent with the Home Rule Charter. Motion was made by Councilman Sheppard and seconded by Councilwoman Dyer accepting and approving Ordinance Number 1228 amending the Code of Ordinances at Sections 9.05.005 to update the City's personnel policy concerning the Police Department. Motion carried with three ayes. (Unanimous)

AGENDA ITEM NO. 9: Resolution.

- A. A Resolution of the City Council of the City of Iowa Park, Texas Accepting the Annual Racial Profiling Report for Calendar Year 2016 as Submitted by the Iowa Park Police Department.

The Chief of Police presented the racial profiling report for 2016. The report reflected the number of motor vehicle stops, race or ethnicity and searches conducted. A typographical error was noted on the resolution. Motion was made by Councilwoman Shierry and seconded by Councilman Sheppard approving and adopting Resolution Number 17-04 accepting the annual racial profiling report for calendar year 2016 as submitted by the Iowa Park Police Department, with correction to resolution. Motion carried with three ayes. (Unanimous)

- B. A Resolution of the City Council of the City of Iowa Park, Texas Authorizing the Submission of a 2017 Texas Criminal Justice Division Grant Application for Funds for the Iowa Park Police Department's "Surveillance & Secure Facility Project".

The Police Department is seeking a \$30,000.00 grant from the Texas State Criminal Justice Division for the purchase and installation of surveillance cameras for various City properties as well as security doors for the Police Department. Motion was made by Councilman Sheppard and

seconded by Councilwoman Shierry approving and adopting Resolution Number 17-05 authorizing the submission of a 2017 Texas Criminal Justice Division Grant Application for funds for the Iowa Park Police Department's "Surveillance & Secure Facility Project". Motion carried with three ayes. (Unanimous)

C. A Resolution of the City Council of the City of Iowa Park, Texas
Accepting a Communication and Social Media Policy.

The City Manager explained the proposed policy is not ready for adoption as it still needs to be fine-tuned. Councilwoman Williams would like the City Attorney to review any policy before adoption. Motion was made by Councilman Sheppard and seconded by Councilman Dyer to table this item to allow each Department Head to draft a social media policy for their departments. Motion carried with three ayes. (Unanimous)

AGENDA ITEM NO. 10: City Manager's Report.

A. Discuss and Consider Changes to the Sponsorship of the
Independence Day Fireworks.

The City Manager reminded the Council that they and the Community Development Board agreed to each pay one-half the cost of sponsoring the 2017 Independence Day fireworks display. A private sponsor has come forward interested in paying at least part of the cost. They have not yet committed. The Council was asked if they would be willing to back off of sponsoring, part or all, if the private sponsor comes through. Motion was made by Councilwoman Shierry and seconded by Councilman Sheppard to allow the City Manager negotiate with a private sponsor for the 2017 Independence Day fireworks display. Motion carried with three ayes. (Unanimous)

B. Discuss and Consider Authorizing the City Manager to Execute
a Professional Services Contractual Agreement With Bruce
Hutchison for Electrical Inspections Services for the City of
Iowa Park.

Mr. Bruce Hutchison has applied for the electrical inspector contract job. After a brief review of the proposed contract, item number six was changed to read the Contractor will receive a minimum fee of \$420.00 per month and \$30.00 per inspection after the fourteenth inspection/re-inspection performed during the previous month. Motion was made by Councilman Sheppard and second by Councilwoman Dyer authorizing the City Manager to execute a profession services contractual agreement, with revisions, with Bruce Hutchison for electrical inspections services for the City of Iowa Park. Motion carried with three ayes. (Unanimous)

C. Discuss and Consider Retaining a 1985 Ford F-800 (Formerly
Fire Department and Current Streets #109) and Disposing of a
1994 GI (Former Fire Department Park #5).

It was explained that it was discovered the GI truck had not been registered. When staff went to have it registered it was discovered that the truck could not be registered. It was not street legal due to the weight and braking system of the truck. Staff will now dispose of the GI and retain the 1985 Ford F-800. Motion was made by Councilman Sheppard and seconded by Councilwoman Shierry to retain the 1985 Ford F-800 (formerly Fire Department and current streets #109) and dispose of a 1994 GI (former Fire Department Park #5). Motion carried with three ayes. (Unanimous)

D. Discuss and Consider Approving a List of Streets to be Built,
Rebuilt and/or Slurried for Fiscal Year 2016/2017.

The staff had prepared a list of slurry seal projects and asphalt resurface projects as follows:

Slurry seal

1000 Block Park Plaza - \$3,645.00

Park Place Circle from Johnson Road to Douglas - \$4,160.00

900 – 1000 blocks of East Park - \$3,139.00

RAC/Optimist Club/Friendly Door Parking Lot - \$5,685.00

Magnolia from Johnson Road east to Loop 370 – 15,525.00
Newman Street - \$7,475.00
Lanelle Street - \$3,943.00
Cornelia from 4th Street to Access Road - \$10,994.00
600 block of West Rebecca – 2,073.00
200 – 300 blocks of West Garden - \$3,409.00
Rita Lane - \$6,085.00

Asphalt rebuild

Park Plaza from Magnolia to West Highway - \$61,266.44
Justin Drive - \$21,469.00

Several other streets were discussed and it was the consensus of the Council to take Plark Plaza off the slurry seal project since it is included in the asphalt rebuild and include the 500 and 700 blocks of West Rebecca and the 500 – 700 blocks of First Street to the slurry seal projects. Motion was made by Councilwoman Shierry and seconded by Councilwoman Dyer approving the streets to be constructed, rebuilt or slurried for fiscal year 2016/2017 with the noted changes. Motion carried with three ayes. (Unanimous)

- E. Discuss and Consider Scheduling Date(s) and Time(s) for a City Council Code Enforcement Workshop and/or City Council Planning and Zoning Workshop.

Motion was made by Councilman Sheppard and seconded by Councilwoman Dyer to schedule a special City Council Code Enforcement workshop meeting on Saturday, March 18, 2017 at 8:30 a.m. Motion carried with three ayes. (Unanimous)

The meeting adjourned at 8:18 p.m.

PASSED, APPROVED AND ADOPTED this the 13th day of March, 2017.

Mayor Ray Schultz

ATTEST:

City Secretary Janice Newman