

MINUTES OF THE REGULAR CITY COUNCIL MEETING

March 13, 2017

MEMBERS PRESENT: Mayor Pro tem Sherrie Williams
Councilwomen Lori Shierry and Deborah Dyer
Councilmen Tim Sheppard and Brad Wynn

MEMBERS ABSENT: Mayor Ray Schultz

PERSONNEL: Jerry Flemming, City Manager
Robert Johnson, Chief of Police
David Sherrill, Public Works Director
David Owen, Economic Development Director
Becky Ferguson, Director of Finance
Janice Newman, City Secretary

VISITORS: Dolores Hamilton Valerie Halverson
Ricky Shook Clay Parker
David White

AGENDA ITEM NO. 1: Call to Order.

The Mayor Pro tem called the meeting to order at 7:00 p.m.

AGENDA ITEM NO. 2: Invocation.

The Economic Development Director gave the invocation.

AGENDA ITEM NO. 3: Recognition of Special Guest(s)/Action(s).

There were no recognitions at this time.

AGENDA ITEM NO. 4: Citizens' Input.

No individuals registered to participate in the citizens' input.

AGENDA ITEM NO. 5: General Consent.

- A. Acceptance and Approval of the Minutes of the Regular City Council Meeting of February 27, 2017.
- B. Acceptance and Approval of the Minutes of the Special City Council Meeting of March 6, 2017.
- C. Acceptance and Approval of the Minutes of the Regular Community Development Corporation's Board of Directors' Meeting of February 28, 2017.
- D. Acceptance and Approval of the Minutes of the Regular Economic Development Corporation's Board of Directors' Meeting of March 7, 2017.

Motion was made by Councilman Sheppard and seconded by Councilwoman Shierry accepting and approving the general consent agenda as presented. Motion carried with four ayes. (Unanimous)

AGENDA ITEM NO. 6: Resolution.

- A. A Resolution of the City Council of the City of Iowa Park, Texas Accepting the Audit Report From MWH Group P.C. for the Municipal Fiscal Year Beginning October 1, 2015 and Ending September 30, 2016; and Approving Payment of the Invoice for Said Audit.

Ms. Valerie Halverson, Senior Auditor with MWH Group, P.C., briefed the Council on the recently completed audit for fiscal year 2015/2016. She stated it was a smooth audit without any major issues. As in the past, she noted there was deficiency in internal control that is due to the small size of the office staff. At year end, the City was financially sound. It was noted that an invoice had yet to be provided for the final payment. Motion was made by Councilman Sheppard and seconded by Councilwoman Shierry approving and adopting Resolution Number 17-06 accepting the audit report from MWH Group, P.C. for the municipal fiscal year beginning October 1, 2015 and ending September 30, 2016. Motion carried with four ayes. (Unanimous)

- B. A Resolution of the City Council of the City of Iowa Park, Texas Expressing Opposition to State Legislation Which Would Enact Municipal Revenue Caps.

It was noted there are several bills that have been introduced in the Texas legislature again this year that cap the amount of property tax revenues municipalities can collect. This resolution opposes any State legislation which would enact municipal revenue caps. Motion was made by Councilwoman Shierry and seconded by Councilwoman Dyer approving and adopting Resolution Number 17-07 expressing opposition to proposed State legislation which would enact municipal revenue caps. Motion carried with four ayes. (Unanimous)

AGENDA ITEM NO. 7: Bid Action.

- A. Discuss and Consider Fee Schedule for Engineering Services Related to the Hydrologic & Hydraulic Analysis of North Fork Buffalo Creek Reservoir, Lake Iowa Park and Lake Gordon From Halff Associates, Inc.

Halff and Associates provided a fee summary for the hydrologic and hydraulic analysis for all three dams. Fees were as follows:

Surveying services - \$5,190.00
Hydrologic and hydraulic analysis - \$24,920.00
Emergency Action Plan - \$19,810.00
Operation and maintenance manual - \$8,770.00
Cost estimates - \$3,520.00
Alternatives analysis, if required - \$22,720.00
Total estimated fees - \$84,930.00

The scope of this work will be carried over a two year period. The City was not given a deadline by TCEQ to perform the analysis on the three dams. The City Manager felt the most important item is the hydrologic and hydraulic analysis. Some of the money could come from the Drainage Improvement Fund. Motion was made by Councilwoman Shierry and seconded by Councilman Sheppard authorizing the City Manager to enter into an agreement with Halff Associates for engineering services related to the hydrologic and hydraulic analysis for North Fork Buffalo Creek Reservoir, Lake Iowa Park and Lake Gordon. Motion carried with four ayes. (Unanimous)

- B. Authorize the City Manager to Enter into an Agreement for Professional Engineering Services With Halff Associates, Inc.

Halff and Associates provided a rate schedule for all types of engineering services that may arise from time to time. Motion was made by Councilwoman Shierry and seconded by Councilman Sheppard authorizing the City Manager to enter into an agreement for professional engineering services with Halff Associations, Inc. Motion carried with four ayes. (Unanimous)

AGENDA ITEM NO. 8: City Manager's Report.

- A. Discuss and Consider Establishing Dates and Times for the Operations for the Iowa Park Municipal Pool and Spray Park as Well as User Fees of Said Pool and Park for the 2017 Swim Season.

The staff is recommending the hours and user fees stay the same. The pool is set to open Saturday, May 27, 2017 and will close Sunday, August 20, 2017. Motion was made by Councilman Sheppard and seconded by Councilman Wynn approving the dates and times for the operations for the Iowa Park Municipal Pool and Spray Park as well as user fees of said pool and park for the 2017 swim season. Motion carried with four ayes. (Unanimous)

- B. Discuss and Consider Scheduling Dates(s) and time(s) for a City Council Code Enforcement Workshop(s) and/or City Council Planning and Zoning Workshop(s).

Council discussed having these meetings on the first and third Mondays of each month beginning in April. However, Councilwoman Shierry was not sure she could attend the meeting on April 17th due to it being tax season. Motion was made by Councilman Sheppard and seconded by Councilman Wynn scheduling the first meeting on April 3, 2017 at 6:00 p.m. with a two hour time limit and with an agenda item on that meeting to determine the next meeting date and time. Motion carried with four ayes. (Unanimous)

- C. Receive a Report on the TML MultiState Intergovernmental Employee Benefits Pool Rates for Plan Year Beginning July 1, 2017.

The City Manager briefed the Council on the new health insurance rates that will become effective with the July 2017 plan year. All eight plans offered to the employees and dependents will have an increase of twenty-two percent. Staff agreed to check with TML to see if they offer any other plans with a higher deductible.

- D. Discuss and Consider the Purchase of a Trailer Mounted Power Vacuum With Reverse Flow From Kinloch Equipment & Supply, Inc.
- E. Discuss and Consider the Purchase of a Vactor Jetter Single Engine Sewer Cleaner Mounted on a Trailer From Kinloch Equipment & Supply, Inc.

Both of these are budgeted items. Motion was made by Councilwoman Dyer and seconded by Councilman Wynn authorizing the purchase of a trailer mounted power vacuum with reverse flow in the amount of \$46,158.00 and a Vactor Jetter single engine sewer cleaner mounted on a trailer in the amount of \$64,008.00 from Kinloch Equipment & Supply, Inc. Motion carried with four ayes. (Unanimous)

AGENDA ITEM NO. 9: Executive Session.

- A. Pursuant to the Texas Government Code, Section 551.074 of the Texas Open Meetings Act for the Purpose to Consider the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline or Dismissal of a Public Officer or Employee and More Specifically Defined as Follows:
 - (i) Discuss and Consider Applications Received for the Position of Parks and Recreation Director.

The Council entered into executive session at 8:10 p.m.

The Council reconvened in open session at 9:04 p.m.

AGENDA ITEM NO. 10: Action as a Result of Executive Session.

A. Discuss and Consider Additional Applicants for the Position of
Parks and Recreation Director.

The Mayor Pro tem announced there would be no action taken.

The meeting adjourned at 9:04 p.m.

PASSED, APPROVED AND ADOPTED this 27th day of March, 2017.

Mayor Ray Schultz

ATTEST:

City Secretary Janice Newman