

MINUTES OF THE REGULAR CITY COUNCIL MEETING

January 25, 2016

MEMBERS PRESENT: Mayor Ray Schultz  
Mayor Pro tem Sherrie Williams  
Councilwomen Lori Shierry and Stephanie Wooten  
Councilmen Keith Dyer and Tim Sheppard

MEMBERS ABSENT: None

PERSONNEL: Jerry Flemming, City Manager  
David Sherrill, Public Works Director  
Robert Johnson, Chief of Police  
Robbie Matthews, Parks and Recreation Director  
David Owen, Economic Development Director  
Andy Payne, Fire Chief  
Patrick Moulton, Assistant Chief, Fire Operations  
Lewis Skinner, Assistant Chief, EMS Operations  
Becky Ferguson, Director of Finance  
Amie Shultz, Library Director

VISITORS: Dolores Hamilton Steve Moody  
Jonathan Clubb Steve Fairchild  
Valerie Halverson

AGENDA ITEM NO. 1: Call to Order.

The Mayor called the meeting to order at 7:00 p.m.

AGENDA ITEM NO. 2: Invocation.

The City Manager gave the invocation.

AGENDA ITEM NO. 3: Recognition of Special Guest(s)/Action(s).

The Mayor welcomed members of the Iowa Park CISD, Superintendent Steve Moody, school board president Steve Fairchild and tax assess/collector Jonathan Clubb.

AGENDA ITEM NO. 4: Citizens' Input.

No individuals registered to participate in the Citizens' Input.

AGENDA ITEM NO. 5: General Consent:

A. Acceptance and Approval of the Minutes of the Regular City Council Meeting of January 11, 2016.

B. Acceptance and Approval of the Minutes of the Special City Council Meeting of January 16, 2016.

Motion was made by Councilwoman Williams and seconded by Councilman Sheppard accepting and approving the general consent agenda as presented. Motion carried with five ayes. (Unanimous)

AGENDA ITEM NO. 6: Public Appearance.

A. A Public Appearance by Members of the Iowa Park Volunteer Fire Department Requesting Permission to Close the Lake Gordon Access Road From the U.S. 287 Access Road to Victoria Street From 9:00 A.M. Until 6:00 P.M. on Saturday,

March 19, 2016 for a Fund Raising Event at the Lake Gordon Disc Golf Course.

Assistant Fire Chief Moulton asked permission to close the roadway on the east side of Lake Gordon on Saturday, March 19<sup>th</sup>. The Fire Department will be hosting a disc golf tournament "Ring of Fire Challenge". Proceeds raised from this event will go towards needed building and equipment improvements.

(i) Action as a Result of Public Appearance.

Motion was made by Councilwoman Shierry and seconded by Councilwoman Williams granting the Iowa Park Volunteer Fire Department permission to close the Lake Gordon Access Road from the U.S. 287 Access Road to Victoria Street from 9:00 a.m. until 6:00 p.m. on Saturday, March 19, 2016 for a fund raising event at the Lake Gordon Disc Golf Course. Motion carried with five ayes. (Unanimous)

AGENDA ITEM NO. 7: Resolution.

- A. A Resolution of the City Council of the City of Iowa Park, Texas Accepting the Audit Report From MWH Group, P.C. for the Municipal Fiscal Year Beginning October 1, 2014 and Ending September 30, 2015 and Approving Payment for Said Audit.

Ms. Valerie Halverson, Senior Auditor with MWH Group, P.C., briefed the Council on the recently completed audit for fiscal year 2014/2015. She stated it was a smooth audit without any major issues. The biggest change was in reporting the pension liability as required by GASB 68. As in the past, she noted there was deficiency in internal control that is due to the small size of the office staff. At year end, the City was financially sound. Motion was made by Councilwoman Williams and seconded by Councilman Sheppard approving and adopting Resolution Number 16-02 accepting the audit report from MWH Group, P.C. for the municipal fiscal year beginning October 1, 2014 and ending September 30, 2015 and approving payment for said audit. Motion carried with five ayes. (Unanimous)

AGENDA ITEM NO. 8: City Manager's Report.

- A. Consider Allowing the Fire Department to Trade-In a 2004 Chevrolet Pickup for a Used Fire Rescue Vehicle.

The City Manager asked that this item be removed due to the Department not being offered enough for trade-in. No action was taken.

- B. Discuss and Consider a Review of the Home Rule Charter.

It was noted the Home Rule Charter requires a review every five years. The City Manager, Councilwoman Shierry and the City Secretary recently reviewed the Charter. Three potential changes for consideration were noted: 1) Plurality vs. Majority Vote; 2) Runoff Elections; and 3) Election Dates. The Charter currently requires a majority vote for all seats on the City Council. By changing from majority to plurality, the candidate with the highest number of votes wins the election. This would reduce the incidence of run-off elections, which happens when there are more than two candidates for a single office and no candidate has more than fifty percent of the total votes cast. The State of Texas has two uniform election dates: May and November. The Charter specifies the City holds its election in May. If the City were to change its election date to November, the Iowa Park CISD would also have to change their election date since State law requires a school district to hold a joint election with either a municipality or county. Superintendent Steve Moody, school board president Steve Fairchild and tax assessor/collector Jonathan Clubb were present to discuss a possible change to the election date. They felt by maintaining the May elections, voters would be more informed about the city and school versus November election, where voters would be more on candidates running for state and national offices. The Council took no action.

- C. Receive a Report on the City's Current Financial Condition and Future Needs as Dictated by the Home Rule Charter.

The City Manager briefed the Council on the current financial condition and future needs of the City. He noted total revenues were at 32% while total expenditures were at 29%.

- D. Discuss and Consider Purchasing One \$75,000.00 Certificate of Deposit Per Month for the Next Nine Months for the Purpose of a General Fund Reserve.

It was noted the City has purchased two \$75,000.00 sixty month certificates of deposits. Councilwoman Shierry suggested staggering some of the certificates of deposits. Motion was made by Councilwoman Williams and seconded by Councilman Dyer authorizing the purchase of three \$75,000.00 certificate of deposits with one at an eighteen month maturity, one at a twenty-four month maturity, and one at a thirty-six month maturity. Motion carried with five ayes. (Unanimous)

- E. Discuss and Consider Authorizing the City Manager to Pay Garcia's Construction \$16,000.00 for Emergency Repairs to the Sixteen Inch Cypress Water Main.

Work has been completed on the emergency repairs to the sixteen inch Cypress water main. Garcia's Construction has submitted invoice for the repairs. Motion was made by Councilman Sheppard and seconded by Councilwoman Wooten authorizing the City Manager to pay Garcia's Construction \$16,000.00 for emergency repairs to the sixteen inch Cypress water main. Motion carried with five ayes. (Unanimous)

AGENDA ITEM NO. 9: Executive Session.

- A. Pursuant to Texas Government Code, Section 551.072 of the Texas Open Meetings Act for the Purpose of Deliberations About Real Property and More Specifically Defined as Follows:

- (1) To Discuss and Consider Value and Sale and or Lease of Certain City Owned Properties.

The Council entered into executive session at 8:04 p.m.

The Council reconvened in open session at 8:15 p.m.

- (i) Action as a Result of Executive Session.

Motion was made by Councilwoman Williams and seconded by Councilman Sheppard placing a minimum bid of \$15,000.00 for the commercial property located at 306 East Jefferson and a minimum bid of \$10,000.00 for the commercial property located at 1151 South FM 368. Motion carried with five ayes. (Unanimous)

- B. Pursuant to the Texas Government Code, Section 551.074 of the Texas Open Meetings Act for the Purpose of Discussing Personnel Matters and More Specifically Defined as Follows:

- (1) Evaluation of the City Manager as Required by Section 4.01 of the City's Home Rule Charter.

The Council entered into executive session at 8:17 p.m.

The Council reconvened in open session at 10:34 p.m.

- (i) Action as a Result of Executive Session.

The Mayor announced that the City Manager meets or exceeds all expectations of the Council. The meeting adjourned at 10:35 p.m.

PASSED, APPROVED AND ADOPTED this 8<sup>th</sup> day of February, 2016.

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Mayor Ray Schultz

ATTEST:

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City Secretary Janice Newman