MINUTES OF THE REGULAR CITY COUNCIL MEETING

July 8, 2024

MEMBERS PRESENT:	Mayor Jeff Pogatshnik Mayor Pro tem Lori Shierry Councilwomen Sherrie Williams and Stephanie Wooten Councilman Randall Barker
MEMBERS ABSENT:	Councilman Clint Downs
PERSONNEL:	Jerry Flemming, City Manager Steve Davis, Chief of Police Mike McCarty, Public Works Director Jason Griffin, Parks and Recreation Director David Owen, Economic Development Director Andy Payne, Fire Chief Becky Ferguson, Director of Finance Amie Schultz, Library Director James Horn, Water & Sewer Maintenance Foreman Jason Dozier, Water/Wastewater Supervisor Keyton Koch, Acting Street Foreman Sara Rangel, Municipal Court Clerk Janice Newman, City Secretary
VISITORS:	Kelei Liggett Lisa Dell Amore

AGENDA ITEM NO. 1: Call to Order.

The Mayor called the meeting to order at 5:30 p.m.

AGENDA ITEM NO. 2: Invocation.

The Mayor gave the invocation.

AGENDA ITEM NO. 3: Recognition of Special Guest(s)/Action(s).

There were no recognitions at this time.

AGENDA ITEM NO. 4: Citizens' Input.

Ms. Kelei Liggett, #9 Cherokee Trail, stated she is trying to sell her house. However, they built a workshop/garage on top of a fifteen-foot utility easement that the City has a sewer line in. Insurance companies will not insure it due to it being on top of an easement and the City could tear it down to access the sewer line. She was at the meeting to ask the City for help. The title

company told her the only way an insurance company would cover the workshop/garage would be for the City to terminate the utility easement that her building is on.

AGENDA ITEM NO. 5: General Consent.

A. Acceptance and Approval of the Minutes of the Regular City Council Meeting of June 24, 2024.

B. Acceptance and Approval of the Minutes of the Community Development Corporation's Board of Directors' Meeting of June 25, 2024.

C. Acceptance and Approval of the Minutes of the Planning and Zoning Commission Meeting of July 1, 2024.

Motion was made by Councilwoman Williams and seconded by Councilwoman Wooten accepting and approving the general consent agenda as presented. Motion carried with four ayes. (Unanimous)

AGENDA ITEM NO. 6: Resolution.

A. A Resolution of the City Council of the City of Iowa Park, Texas Authorizing the Expenditures of up to $48,531.31 by the Iowa Park Community Development Corporation for Projects to Enhance a Public Park and Open Space Improvements.

This 4B project is for a 20' x 20' sunshade over the slide and a 16' x 16' sunshade over the merry-go-round at Murphree Park Part 4. Motion was made by Councilwoman Williams and seconded by Councilwoman Shierry approving and adopting Resolution Number 24-06 authorizing the expenditure of up to $48,531.31 by the Iowa Park Community Development Corporation for projects to enhance a public park and open space improvements. Motion carried with four ayes. (Unanimous)

B. A Resolution of the City Council of the City of Iowa Park, Texas to Authorize Expenditures of up to $116,250.00 by the Iowa Park Community Development Corporation for Projects for Children's Sports.

This 4B project is for all new lighting and poles at the Senior League Baseball Field behind Sonic. Motion was made by Councilman Barker and seconded by Councilwoman Shierry approving and adopting Resolution Number 24-07 authorizing the expenditure of up to $116,250.00 by the Iowa Park Community Development Corporation for projects for children's sports. Motion carried with four ayes. (Unanimous)

C. A Resolution of the City Council of the City of Iowa Park, Texas Approving and Adopting the Wichita County Hazard Mitigation Plan.

Since 2004, the Cities of Burkburnett, Cashion, Electra, Iowa Park, Pleasant Valley and the unincorporated areas of Wichita County have had a joint Hazard Mitigation Plan that allows the jurisdictions to be eligible for the full range of pre-disaster and post-disaster federal funding for mitigation purposes. FEMA requires the plan to be updated every five years. Motion was made by Councilwoman Williams and seconded by Councilwoman Wooten approving and adopting Resolution Number 24-08 approving and adopting the Wichita County Hazard Mitigation Plan. Motion carried with four ayes. (Unanimous)

AGENDA ITEM NO. 7: Ordinance.

A. An Ordinance of the City of Iowa Park, Texas Accepting and Approving the Replat of Lot 1-C, Block 1, Parkside View, Out of Lot 1-A and Lot 1-B, Block 1, Parkside View, to the City of Iowa Park, Wichita County, Texas.

MBR Investments, LLC, recently purchased the townhomes located at 1205 and 1207 North Pacific and they are wanting to combine the two lots into one. This replat will meet all R-2 Residential District requirements. The Planning and Zoning Commission recently met on this and recommends the City Council approve the replat. Motion was made by Councilman Barker and seconded by Councilwoman Wooten approving and adopting Ordinance Number 1417, accepting and approving the replat of Lot 1-C, Block 1, Parkside View, out of Lot 1-A and Lot 1-B, Block 1, Parkside View, to the City of Iowa Park, Wichita County, Texas. Motion carried with four ayes. (Unanimous)

B. An Ordinance of the City of Iowa Park, Texas Accepting and Approving the Final Plat of Lots 1-3, Block 1, Parker Subdivision, Out of Block 17, Tarrant County School District Land, Iowa Park, Wichita County, Texas.

This property is located at the southeast corner of North Bell Road and U.S. Highway 287 E and was recently purchased by Mr. Corey Parker. Mr. Parker wants to subdivide the property into three lots; Lot 1 (0.83 acres), north of 1215 North Bell; Lot 2 (7.23 acres) with frontage on SE Access Road; and Lot 3 (3.20 acres) with 40' frontage on North Bell Road between 1211 and 1213 North Bell. The Planning and Zoning Commission recommended Council approval. Motion was made by Councilwoman Shierry and seconded by Councilman Barker approving and adopting Ordinance Number 1418 accepting and approving the final plat of Lots 1-3, Block 1, Parker Subdivision, out of Block 17, Tarrant Council School District Land, Iowa Park, Wichita County, Texas. Motion carried with four ayes. (Unanimous)

AGENDA ITEM NO. 8: City Manager's Report.

A. Discuss and Consider a Task Order Prepared by Halff in the Amount of $28,500.00 for a Drainage Study on North Bell Road.

Half has submitted a task order for a drainage study of North Bell Road between SE Access Road and East Texas to include a topographical survey, hydrologic analysis and hydraulic analysis. The County is also planning on a drainage study and County Judge Jim Johnson was invited to this meeting. Motion was made by Councilman Barker and seconded by Councilwoman Wooten tabling this item to allow staff to contact Wichita County for possible assistance with this study. Motion carried with four ayes. (Unanimous)

B. Discuss and Consider a Quote by Haigood and Campbell Propane in the Amount of $22,154.45 to Provide and Install Two 1,000 Gallon Propane Tanks Buried at the New Police Station.

The current budget includes $13,000.00 for one 1,2000 LP gas storage tank to be buried at the new police station. It has been determined that the original plans call for two 1,000-gallon tanks. A single 1,000-gallon tank will provide emergency power to the facility for forty-eight hours at 50º. The Mechanical Engineer recommends 2,000 gallons to ensure adequate volumes at lower temperatures. Motion was made by Councilwoman Shierry and seconded by Councilman Barker accepting and approving the quote by Haigood and Campbell Propane in the amount of $22,154.45 to provide and install two 1,000-gallon propane tanks buried at the new police station. Motion carried with four ayes. (Unanimous)

AGENDA ITEM NO. 9: Budget.

A. Receive Public Works and Public Utilities Report.

The Public Works Director presented his proposed budget. The Streets and Drainage budget requests include $216,270.00 for a 2024 (Gen 8) Asphalt Zipper 420X-173H Reclaimer/Stabilizer (42-inch / 1066mm). This will allow the Street Department to recycle the roadway in place and not have the expense of a total tear out of a roadway. It will accomplish the same as the recent Park Place Circle street rebuild project. He also requested $65,400.00 for a hot pour crack seal trailer. This would be used to properly seal cracks in the roadway that the slurry process cannot fill.

The Utility Services budget request includes three Zoeller Heavy-Duty Sewage Pumps, 15 hp, 460V, 3 phase at an estimated cost of $31,777.00. The pumps are used in five of the major sewer lift stations in the City. This would provide backup pumps should one in place fail. Also requested were six Little Giant Sewage Ejector Pumps, manual 2” NPT(F) 4/10 hp, 8FLA at a costs of $2,860.50. These smaller pumps would be placed in storage and would replace pumps that go out, since it is cheaper to purchase new that to have them rebuilt.

B. Receive Library Budget Report.

The Library Director briefed the Council on her proposed budget. She asked for a pay increase for her three part-time employees. She would like to update the City’s website at an estimated cost of $3,800.00 and consider adding an electronic billboard to another well frequented place. Requested

line-item increases are special events/projects line item and conference/travel budget to allow another library staff to attend. The future needs for the Library along with estimated costs include the following:
Painting outside - $40,000.00
Paint downstairs - $38,500.00
New flooring downstairs – cost unknown
Downstairs lighting upgrade to LED - cost unknown
Elevator modernization - $183,000.00
Cleaning service for floors and restrooms – cost unknown

C. Receive Economic Development Report.

The Economic Development Director stated the only thing he is requesting is a small remodel of the restroom at his office. He estimated it to cost between $3,000.00 and $4,000.00.

D. Discuss and Consider Classification and Compensation of Department Heads.

The Council was reminded that $20,000.00 has been allocated in the General Fund budget for department heads' pay increases, some of which are paid less than some of their subordinate employees due to overtime pay. The council discussed several options including separating department heads into two different pay grades, where the Police Chief and the Public Works Director would be paid at a higher level with increases retroactive to October 1, 2023. Staff will bring back this item for consideration at the next meeting.

The meeting adjourned at 6:56 p.m.

PASSED, APPROVED AND ADOPTED this 22nd day of July, 2024.

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Jeff Pogatshnik

ATTEST:

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City Secretary Janice Newman