

**CITY OF IOWA PARK, TEXAS,
RULES AND REGULATIONS
OF THE
TOM BURNETT MEMORIAL LIBRARY**

Adopted 11/13/2023

I. PURPOSE:

The City of Iowa Park, Texas (or the “City”) owns and operates the Tom Burnett Memorial Library (or the “Library”) at 400 W Alameda St. The City is committed to providing a safe and appropriate environment within the Library and on its grounds that allows all citizens to use the Library facilities to the fullest extent during regular business hours. The following rules and regulations are implemented to protect the safety and ability of patrons and staff members to utilize the Library for its intended purposes and to preserve and safeguard the materials, programs, facilities, and property at the Library.

II. DEFINITIONS:

City. The City of Iowa Park, Texas.

Grounds. The grounds of the Tom Burnett Memorial Library.

Library. The Tom Burnett Memorial Library located at 400 W Alameda St in Iowa Park, Texas.

Library Materials. Books, magazines, newspapers, recordings, or other items of the Library collection.

Patrons. A user of the public materials, programs, facilities, and property at the Tom Burnett Memorial Library.

Premises. Block 40 of the Original Townsite of the City of Iowa Park, including the Tom Burnett Memorial Library, all other buildings, facilities, and the grounds surrounding the Library.

Staff. An employee of the City of Iowa Park, or designated volunteer, providing public services at the Tom Burnett Memorial Library.

III. POLICY:

1. All citizens are welcome to utilize the public programs, services, and materials available at the Library. All persons who enter the grounds or facilities of the Library must agree to abide by all Federal, State and local laws, and these Rules and Regulations of the Tom Burnett Memorial Library.
2. All persons must conduct themselves in a manner which is appropriate for the facility and respectful to the patrons utilizing the materials, programs, facilities, and property at the Library. The following persons must leave the Library, program, event or premises upon order of the Library staff:
 - a. Persons who are disruptive to patrons reading, studying, or using Library materials or participants participating in a Library program or event;
 - b. Persons who use loud, abusive, indecent, profane, or vulgar language or gestures;
 - c. Persons who engage in public lewdness, indecent exposure, or sexual activity;
 - d. Persons who fight with, abuse, or assault, or threaten another person with harm;
 - e. Persons who intentionally or unintentionally damage, deface, or destroy Library materials, property or the facilities;
 - f. Persons whose bodily hygiene is offensive so as to constitute a nuisance to other persons; and/or
 - g. Persons not reading, studying, or using library materials, and not actively participating in a library program or event.
3. All persons must wear appropriate clothing including a shirt and shoes.
4. Persons who bring personal items into the Library are solely responsible for any and all of those items.
 - a. No item may be brought into the Library which:
 - i. Interferes with Library operations, programs or events;
 - ii. Creates a safety or health hazard;
 - iii. Denies space to Library patrons; or
 - iv. Blocks entryways into, aisles of, or exits from the building.
 - b. Any cell phones or personal electronic devices must be set to silent mode (vibrate) upon entering the Library. Persons transmitting or receiving calls must step outside.
 - c. Persons may not store personal belongings on Library property or leave personal belongings unattended. Neither the City nor staff are responsible for loss or damaged private property.
 - d. Skateboards, roller skates, bicycles, scooters, shopping carts and recreational wheeled devices are prohibited in the Library or on the porch. Mobility devices such as walkers, wheelchairs, including power-driven devices, and strollers for accompanied infants and toddlers are allowed.
 - e. Food and non-alcoholic beverages in leak-proof containers are allowed and may be consumed provided consumption does not disrupt Library patrons or damage materials, property or the facilities; however:
 - i. Possessing, consuming, or being under the influence of alcohol or illegal drugs are prohibited in the library and on the grounds at all times;

- ii. Food and beverage of any kind are prohibited near computers or electronic equipment; and
 - iii. Smoking, use of electronic smoking device or e-cigarette, or use of any other tobacco product are prohibited inside the Library, on the front porch, or within 20 feet of the Library, the front porch, and any nonsmoking person.
- 5. Library facilities, including public restrooms, may not be used for shaving, bathing, washing clothes or other inappropriate activities.
- 6. Persons over the age of 9 may not sleep in the Library or on the grounds.
- 7. Children must be properly supervised. Children under 9 years of age are not to be in the Library without the supervision of a parent, responsible caregiver, or sibling 12 years of age or older. The City and staff are not responsible for the supervision of children.
- 8. Soliciting of goods and services is not allowed on the Library premises except that which is affiliated with special events and programs which specifically allow soliciting.
- 9. Gambling on the Library premises is prohibited.
- 10. Sexually explicit materials or images featuring a minor may not be displayed or distributed. Any such materials or images observed in the Library or on the premises should be immediately reported to staff.
- 11. The Library's computer network and equipment must only be used in compliance with the Library's Internet Access and Use policy. Any inappropriate use may result in suspension of Library privileges.
- 12. Only service animals that are individually trained to do work or perform tasks for people with disabilities in accordance with the American with Disabilities Act may be brought into the Library, except during special events which specially allow other animals.
 - a. All animals must be under the control of the owner at all times.
 - b. All animals must be compliant with the Animal Control Ordinances of the City of Iowa Park.
 - c. No animal may be left unattended in the Library or on the grounds.