

City of Iowa Park, Texas
Request for Proposal (RFP)

2023-2027

Lease of City Pastureland at Lake Buffalo

October 10, 2022

The City of Iowa Park, Texas (the "City") is requesting proposals for the lease of City-owned pastureland located northeast of the North Fork Buffalo Creek Reservoir. The property is approximately 826 acres located Wichita County, Texas. The City intends to use the property for public recreation and/or economic development at some point in the future, but would like for the property to be utilized in the meantime. Sealed Proposals will be accepted in the office of the City Secretary located in City Hall at 103 N Wall in Iowa Park, Texas until 2:00 p.m. on Wednesday, November 16, 2022, at which time proposals will be opened and read. Proposals must be submitted in a sealed envelope clearly labeled "Lease of City Pastureland at Lake Buffalo."

A pre-proposal meeting will be conducted at City Hall at 103 N Wall in Iowa Park, Texas, at 2:00 p.m. on Wednesday, November 2, 2022. Attendance is NOT mandatory.

A copy of the request for proposal (RFP) can be obtained by contacting City Hall at 103 N Wall in Iowa Park, Texas, by telephone at (940) 592-2131 or by e-mail at JNewman@IowaPark.com. Technical questions may be directed to the City Manager located at 103 N Wall in Iowa Park, Texas, by telephone at (940) 592-2131 or by e-mail at JFlemming@IowaPark.com. The City of Iowa Park reserves the right to reject any and all proposals.

SCOPE OF WORK

The intent of this RFP is to have prospective lessors provide well-considered proposals with reasonable rent to lease the property described in this RFP. The City desires a lease with a short term (not to exceed five years). The City desires that the property will be used for agriculture or similar land use. Bird hunting with shotguns is allowed. Other land uses will be considered. Any proposed improvements and/or modifications of the property should be specified in the proposal. The City will select the proposal which provides the best combination of land-use, improvements and revenue, and enter into a formal lease agreement with the selected Lessor.

PROPOSAL FORMAT

At a minimum, the proposal should include:

1. Lessor Information: Name of individual, address, telephone number and other contact information.
2. General statement of proposed land use.
3. Detailed description of proposed improvements or modifications to the property, and which party (or parties) will be responsible for implementation of proposed improvements or modifications.

4. Any exclusions or special considerations.
5. Proposed term(s) of lease.
6. Proposed rental payment and frequency of payment.