

MINUTES OF THE REGULAR CITY COUNCIL MEETING

April 27, 2020

MEMBERS PRESENT: Mayor Ray Schultz
Councilwomen Kelly Ewing, Lori Shierry and Sherrie Williams
Councilmen Andy Payne and Brad Wynn

MEMBERS ABSENT: None

PERSONNEL: Jerry Flemming, City Manager
David Sherrill, Public Works Director
Steve Davis, Chief of Police
David Owen, Economic Development Director
Jason Griffin, Parks and Recreation Director
Amie Schultz, Library Director
Becky Ferguson, Director of Finance
Janice Newman, City Secretary

VISITORS: Dolores Hamilton

AGENDA ITEM NO. 1: Call to Order.

The Mayor called the meeting to order at 7:00 p.m.

AGENDA ITEM NO. 2: Invocation.

The City Manager gave the invocation.

AGENDA ITEM NO. 3: Recognition of Special Guest(s)/Action(s).

There were no recognitions at this time.

AGENDA ITEM NO. 4: Citizens' Input.

No individuals registered to participate in the citizens' input.

AGENDA ITEM NO. 5: General Consent.

- A. Acceptance and Approval of the Minutes of the Special City Council Meeting of March 23, 2020.
- B. Acceptance and Approval of the Minutes of the Regular City Council Meeting of March 23, 2020.

Motion was made by Councilwoman Williams and seconded by Councilman Payne accepting and approving the general consent agenda as presented. Motion carried with five ayes. (Unanimous)

AGENDA ITEM NO. 6: Resolution.

- A. A Resolution of the City of Iowa Park, Texas Finding That Oncor Electric Delivery Company LLC’s Application for Approval to Amend Its Distribution Cost Recovery Factor to Increase Distribution Rates Within the City Should be Denied; Authorizing Participation With Oncor Cities Steering Committee; Authorizing the Hiring of Legal Counsel and Consulting Services; Finding That the City’s Reasonable Rate Case Expenses Shall be Reimbursed by the Company; Finding That the Meeting at Which This Resolution is Passed is Open to the Public as Required by Law; Requiring Notice of This Resolution to the Company and Legal Counsel.

Motion was made by Councilwoman Williams and seconded by Councilwoman Ewing approving and adopting Resolution Number 20-09 finding that Oncor Electric Delivery Company LLC’s application for approval to amend its distribution cost recovery factor to increase distribution rates within the City should be denied; authorizing participation with Oncor Cities Steering Committee; authorizing the hiring of legal counsel and consulting services; finding that the City’s reasonable rate case expenses shall be reimbursed by the Company; finding that the meeting at which this resolution is passed is open to the public as required by law; requiring notice of this resolution to the Company and legal counsel. Motion carried with five ayes. (Unanimous)

AGENDA ITEM NO. 7: City Manager’s Report.

- A. Discuss and Consider Approving a List of Streets to be Built, Rebuilt and/or Slurried for Fiscal Year 2019/2020.

The Public Works Director presented the Council with a list a proposed street work for asphalt and slurry. The following were recommended for Council consideration:

<u>Asphalt</u>	<u>Amount</u>
400 block East Pecan	\$24,774.00
100 block South Colorado	\$25,751.50
400 block West Clara	\$34,764.50
 <u>Slurry</u>	
900 – 1100 blocks West Louisa	\$19,515.60
West Chestnut between Wall and Colorado	\$8,362.50
South Jackson between Chestnut and Emerald	\$7,119.00
400 block West Jefferson	\$3,887.40
200, 300 and 500 blocks of North Penn	\$5,850.60
500 block East Lafayette	\$2,190.00

300 block West Ruby	\$2,304.00
300 and 500 blocks North Yosemite	\$3,796.00
100 block South Saratoga	\$2,268.60
700 block Mockingbird	\$4,645.80
1200 block Corrine	\$2,292.30
400 block West Diamond	\$2,615.00

Total amount for the above street work is \$150,136.80. Motion was made by Councilwoman Williams and seconded by Councilman Payne approving the street work list as presented. Motion carried with five ayes. (Unanimous)

B. Discuss and Consider Local State of Disaster for Public Health Emergency Adopted by City Council on March 23, 2020.

The City Manager reminded Council that due to Corona Virus 19 (COVID-19) the Mayor formally declared a local state of disaster on March 20, 2020. On March 23, 2020 the City Council resolved to extend the declaration of local disaster due to public health emergency until further notice. Staff recommends the Council continue to meet on the second and fourth Mondays to discuss and consider the state of disaster.

C. Discuss and Consider the Emergency Purchase of Smart Devices for City Council to Participate in Public Meetings From Remote Locations.

The City Manager explained that due to the ever changing COVID-19 emergency, the Mayor, who is also the City's Emergency Management Director, approved the purchase of six Amazon Fire HD for the City Council in order to allow them to participate in public meetings even when social distancing is recommended or required. Total cost for each device was \$149.99.

D. Discuss and Consider the Proposed Strategic Plan for 2020.

At the request of the Mayor, staff has revised the proposed strategic plan for 2020. The Mayor stated that training for emergencies, such as this pandemic be included. Councilwoman Shierry asked that playground equipment for special needs children be included in the plan. Councilwoman Williams would like an amphitheater added.

E. Discuss and Consider Proposed FY 2020/2021 Budget Preparation and Approval Schedule.

The State requires a City to adopt their annual budget and tax rate on or before September 30th. Council was presented a proposed schedule for workshops, public notices and hearings with the first budget workshop on July 27th and the adoption of the budget and tax rate on September 28th. Motion was made by Councilwoman Williams and seconded by Councilman Payne approving the proposed FY 2020/2021 budget preparation and approval schedule as presented. Motion carried with five ayes. (Unanimous)

F. Receive a Report on City Debt Obligations.

The City Manager briefed the Council on the City's debt obligations effective October 1, 2020. The General Fund will have debt payments of \$115,249.90. \$55,938.75 of this is for the swimming pool that the Community Development Corporations pays. \$33,855.15 for the lease purchase of a fire engine. \$25,456.00 is for the lease purchase of two police interceptors. The Utility Fund will have debt payments of \$368,435.00. \$316,986.25 is the U.S. Highway 287 water line and ground storage. \$51,448.75 is the wastewater effluent reuse project that the Economic Development Corporation pays.

G. Receive a Report on the City's Current Financial Condition and Future Needs as Dictated by the Home Rule Charter.

The City Manager briefed the Council on the City's financial condition for the second quarter of the fiscal year. The General Fund balance on March 31st was \$2,392,506.00 while the Water and Sewer Fund balance was \$1, 797,071.00. Total of all funds balances, including 4A and 4B Corporations were at \$5,500,902.00.

H. Discuss and Consider Authorizing the Finance Committee to Purchase up to Five \$75 thousand Certificates of Deposit (\$375,000.00 Total) for the General Fund Reserve.

The City Manager reminded Council it is recommended that municipalities have three to four months of operating expenses in reserve. Three months of operating expenses are \$1.07 million and four months are \$1.43 million. Currently the General Fund has thirteen certificates of deposit valued at nearly \$1.04 million and a flex insured account valued at more than \$11 thousand. Motion was made by Councilman Wynn and seconded by Councilwoman Shierry authorizing the purchase of five \$75 thousand Certificates of Deposit (\$375,000.00 total) for the General Fund Reserve. Motion carried with five ayes. (Unanimous)

The meeting adjourned at 8:11 p.m.

PASSED, APPROVED AND ADOPTED this 11th day of May, 2020.

Mayor Ray Schultz

ATTEST:

City Secretary Janice Newman